

Monday, 8 December 2025

**CABINET**

A meeting of **Cabinet** will be held on

**Tuesday, 16 December 2025**

commencing at **5.30 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

**Members of the Committee**

Councillor David Thomas (Chair)

Councillor Billings	Councillor Jacqueline Thomas
Councillor Bye	Councillor Tranter
Councillor Chris Lewis	Councillor Tyerman

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**A Healthy, Happy and Prosperous Torbay**

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**Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# CABINET AGENDA

1. **Apologies**  
To receive apologies for absence.
2. **Minutes** (Pages 5 - 12)  
To confirm as a correct record the Minutes of the meeting of the Cabinet held on 2 December 2025.
3. **Disclosure of Interests**
  - (a) To receive declarations of non pecuniary interests in respect of items on this agenda.  
  
**For reference:** Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
  - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.  
  
**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.  
  
**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**  
To consider any other items the Chairman decides are urgent.
5. **Matters for Consideration**
6. **Public Question Time** (Pages 13 - 16)  
To hear and respond to any written questions or statements from members of the public which have been submitted in accordance with Standing Order A24.
7. **The Edge, Brixham - Nomination to list as an Asset of Community Value** (Pages 17 - 40)  
To consider a report on a nomination to list The Edge, Brixham as an Asset of Community Value.
8. **The Monastery, Paignton - Nomination to list as an Asset of Community Value** (Pages 41 - 74)

To consider a report on a nomination to list The Monastery, Paignton as an Asset of Community Value.

9. **Disposal of Surplus Assets** (Pages 75 - 102)  
To consider a report that seeks authorisation to dispose of the freehold interest of land and buildings that are surplus to the Council's commercial and/or operational requirements.
10. **Brixham Town Centre Vision and Torbay Vision** (To Follow)  
To consider a report that seeks approval of the Brixham Town Centre Vision and Torbay Vision.
11. **Acquisition of Land and Linked Development of up to 25 Homes for Social Rent in Paignton** (To Follow)  
To consider a report on the above.
12. **Torbay Joint Health and Wellbeing Strategy: Launch of Public Consultation** (Pages 103 - 144)  
To consider a report that seeks approval to proceed to formal public consultation on the draft Torbay Joint Health and Wellbeing Strategy 2026-30.
13. **Inclusion Annual Report** (Pages 145 - 168)  
To consider a report that sets out the progress that Torbay Council has made in promoting equality in the past year.
14. **Notice of Motion - Fair Prices for Memorial Benches** (Pages 169 - 170)  
To consider the attached motion, notice of which has been given in accordance with Standing Order A14 by the members indicated.

#### **Live Streaming and Hybrid Arrangements**

To encourage more people to engage in our public meetings the Council is live streaming our Cabinet meetings on our YouTube channel in addition to recording the meetings and publishing the recording on our website. To watch the meeting live please visit <https://www.youtube.com/user/torbaycouncil>.

We are also using hybrid meeting arrangements to enable officers and Councillors who are not members of the Cabinet to either attend the meeting in person or to attend the meeting remotely via Zoom. Anyone attending the meeting remotely must use their raise hand function when they wish to speak and to declare any interests at the appropriate time. If anyone attending the meeting remotely loses connection the meeting will continue and they will have the option to follow the meeting via the YouTube live stream.

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## **Minutes of the Cabinet**

**2 December 2025**

**-: Present :-**

Councillor David Thomas (Chair)

Councillors Bye, Chris Lewis, Jacqueline Thomas, Tranter and Tyerman

(Also in attendance: Councillors Billings (virtual), Bryant (virtual), Foster (virtual), Johns (virtual), Law (virtual), Barbara Lewis (virtual), Long, Spacagna (virtual), Stevens (virtual) and Tolchard (virtual))

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### **55. Apologies**

An apology for absence from the physical meeting room was given by Councillor Billings, however Councillor Billings was present in the virtual meeting room from where he contributed to the meeting but was not part of the decision making process.

### **56. Minutes**

The Minutes of the meeting of the Cabinet held on 18 November 2025 were confirmed as a correct record and signed by the Chairman.

### **57. Disclosure of Interests**

No declarations of interest were made.

### **58. Announcement - The Monastery, Berry Drive, Paignton**

The Chair announced an opportunity for the community to acquire the Old Monastery on Berry Drive, Paignton, for a nominal sum of £1. The Chair explained that the Old Monastery was first approved for disposal by Cabinet back in 2019, with an invitation for bids from community groups. At that time, no proposals were received. More recently, the Council's Estates Team has reviewed under-performing assets, including the Old Monastery, for potential disposal.

Following circulation of this schedule, the Cabinet received strong representation from the local community, expressing significant interest in acquiring the property for community-based use. In response, Cabinet is set to agree to provide the community with the opportunity to acquire the Old Monastery for £1, subject to key conditions:

- Legal entity formation: The community must establish a legal entity to transact with the Council.
- Time-limited option: The acquisition opportunity will remain open until 31 March 2026.

- Restrictive covenant: The property's Land Registry Title will be limited to community-based operations.
- Overage clause: Should the property's use change in future, any uplift in value will be returned to the Council.

This proposal provided the community with every opportunity to bring the Old Monastery back into beneficial use and was a positive step forward for Paignton and for community-led regeneration.

**59. Matters for Consideration**

The Cabinet considered the following matters, full details of which (including the Cabinet's decisions and recommendations to Council) are set out in the Record of Decisions appended to these Minutes.

**60. Revenue and Capital Budget 2026-2027 Launch for Consultation**

**61. Corporate Parenting Strategy 2026-2028**

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Chair

## Record of Decisions

### Revenue and Capital Budget 2026/2027

#### Decision Taker

Cabinet on 02 December 2025.

#### Decision

1. that the budget proposals for 2026/27 are launched for consultation running until midnight on 18 January 2026 and that the Overview and Scrutiny Board be asked to provide feedback as part of that consultation;
2. that the Chief Finance Officer be given authority to amend these budget proposals for any technical adjustments necessary between services and within the overall envelope of funding in agreement with the Leader of the Council;
3. that, should the Local Government Finance Settlement due to be announced in December 2025 materially affect the proposed budget proposals, the Director of Finance be requested to present an update report to the Overview and Scrutiny Board and Cabinet in January 2026; and
4. that the Chief Finance Officer report to the meeting of the Cabinet on 17 February 2026 on the implications for 2026/2027 as a result of these proposals currently being considered and the consultation results, in light of the final settlement which is expected by early February 2026.

#### Reason for the Decision

To enable the consultation process on the proposed Revenue Budget and Capital Plan for 2026/2027 to begin.

#### Implementation

This decision to publish the draft revenue budget and the savings proposals will come into force immediately, so as to commence the formal consultation process on the budget.

#### Information

The Cabinet has announced their provisional revenue and capital budget including proposals for budget changes and fees and charges for 2026/2027 (as available at [Agenda for Cabinet on Tuesday, 2 December 2025, 5.30 pm](#)) to enable the consultation process to start. These budget proposals will support the Council in delivering its ambitions as set out in the Community and Corporate Plan.

The Cabinet wishes to hear the views of all Members of the Council, the Overview and Scrutiny Board and external stakeholders together with specific service users on their proposals before finally recommending a budget to the Council in February 2026. Councillor Tyerman proposed and Councillor David Thomas seconded a motion, as set out above, which was agreed unanimously by the Cabinet.

#### Alternative Options considered and rejected at the time of the decision

Alternative options were not considered.

**Is this a Key Decision?**

Yes

**Does the call-in procedure apply?**

No

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

3 December 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader of Torbay Council on behalf of the Cabinet

## Record of Decisions

### Corporate Parenting Strategy

#### Decision Taker

Cabinet on 02 December 2025.

#### Decision

1. that the Director of Corporate Services be requested to update the Council's Equality Impact Assessment Templates to include care experience under the list of protected characteristics in line with the Inclusion Strategy for Torbay for 2025-2030; and
2. that the amendment to the Terms of Reference for the Corporate Parenting Board, to include the Leader of the Council and the Senior Corporate Parenting Lead (as a contributing attendee) to its membership, be approved. This change demonstrates the Council's strengthened commitment to delivering the objectives of the Corporate Parenting Strategy.

That Cabinet recommends to Council:

3. that the Corporate Parenting Strategy 2026-2028 set out at Appendix 1 to the submitted report be approved.

#### Reason for the Decision

The current Corporate Parenting Strategy expires on the 31 December 2025. In its revised form the Strategy will:

- place cared for and care experienced children and young people at the heart of everything the Council does;
- emphasise the need for Torbay to be an efficient and enabling Council;
- strengthen the working together and partnership arrangements of the Council to the benefit of the Council's cared for and care experienced children and young people.

Furthermore, adding care experience as a protected characteristic within the Council's Equality Impact Assessments would ensure that the Council considered how it could support care experience young people as part of its decision making processes in the same way the Council treats other people with protected characteristics.

#### Implementation

The decision in respect of 1. and 2. above will come into force and may be implemented on 11 December 2025 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny). The decision in respect of 3. above will be considered at the Council meeting on 11 December 2025.

#### Information

The Corporate Parenting Strategy was a statutory requirement to ensure that our cared for and care experienced children, and young people were central to the responsibilities of the whole Council and where applicable, the Council's partners. The proposed Strategy built on previous

versions and represented the Council's unrelenting intention to fulfil its role to the highest standard thereby ensuring that our children and young people receive the best possible support.

The 2026-2028 Strategy strengthens considerably;

- the contributions and participation of children and young people in the processes that affect them;
- the status of the Corporate Parenting Function and its Board by the active inclusion of the Leader of the Council and a membership that is acutely focused upon the achievement of its strategic objectives;
- the accountability of the Council and the Corporate Parenting Board through the post of Corporate Parenting Lead (Cared For and Care Experienced Children and Young People), who will sit on the Corporate Parenting Board as a contributing participant to primarily inject the views and experiences of children and young people and support, monitor and challenge the progress of the strategy; and
- the role and function of the six key work strands, each led by a Councillor supported by a nominated officer, that were designed to ensure that the Strategy translates into effective practices that positively help our children and young people.

At the meeting Councillor Bye proposed and Councillor Chris Lewis seconded a motion that was agreed unanimously by the Cabinet, as set out above.

### **Alternative Options considered and rejected at the time of the decision**

The option to undertake a straightforward update was immediately rejected in favour of significantly strengthening and improving the current strategy by:

- placing children and young people firmly at the heart of all that the Council does as Corporate Parents;
- seeking ways to enable the most effective contribution and participation of children and young people into every aspect of the strategy;
- learning from the best. To this end, all local authority areas judged through inspection to have outstanding services in this area were either contacted directly or involved in a literature review of their Ofsted reports and other publicly available information. The findings of these exploratory exercises were used to inform the consultation and the direct communication with children and young people, and
- strengthening governance arrangements.

The preparatory consultation left no doubt that while the previous Strategy was an improvement upon what had preceded it, significant further improvement was required to set plans to achieve outcomes for children and young people that were directly relevant to and improved their lived experiences. For these plans to be successful, trusting relationships between children and young people, the Council and its partners were required which were firmly located on a shared understanding of the plan's solid foundations which made explicit how needs would be met.

### **Is this a Key Decision?**

Yes

### **Does the call-in procedure apply?**

Yes

**Declarations of interest** (including details of any relevant dispensations issued by the Standards Committee)

None

**Published**

3 December 2025

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Leader of Torbay Council on behalf of the Cabinet

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## Meeting of the Cabinet, Tuesday, 16 December 2025 Public Statement Under Standing Order A24

### Public Statement from Tom Crump on the registration of The Edge as an Asset of Community Value

I am one of three directors responsible for managing our not for profit company. Our board of directors has over 75 years of experience working in Brixham, providing information, support and guidance to people of all ages and abilities.

The Edge CIC was formed in early 2025 with the mission to support the people of Brixham and meet the gaps in provision left by YES Brixhams absence.

We formed our CIC and negotiated a 1–3 year lease with the YES Brixham administrators. This led to discussions with the remaining YES Brixham trustees and the administrator where it was agreed that any remaining assets would be transferred to our CIC upon the conclusion of the YES Brixham administration process.

The Edge CIC has a clear vision for the services we aim to provide. A community hub with everything under one roof. The Edge provides many things for the Brixham community; The Edge has a commercial grade kitchen which lies at the heart of our food bank and community kitchen/café. We have flexible spaces providing rehearsal space and storage for our flagship music program. We have breakout spaces for confidential conversations. We can offer room hire services to other community groups and have a grade 2 listed performance space which serves as a receiving venue for theatre and live music which greatly strengthens Brixhams cultural offer.

When creating our CIC governance, we were informed by the role YES Brixham played in the community and deliver many of YES Brixhams core services which include but are not limited to;

- a free to access food bank and community kitchen, this is unique to Brixham as we are available with no need for referral, and with no barrier to entry throughout our weekly opening hours, in addition we serve daily food on a 'pay what you feel' model which makes hot, nutritious food available to everyone.
- free to access weekly form filling, we have a DBS checked, CA trained volunteer offering information and support by appointment. Two of our directors have also received extensive training in this field.
- A safe space, we are regularly visited by a diverse cross section of our community including those with complex additional needs, those who identify as neurodiverse and people experiencing social and economic deprivation. We provide a warm and gentle environment designed to bring people together, fostering social cohesion and strengthening our community.

We recognise a common narrative among the people who engage with our services. A member of the community will engage with us because they have a simple need. They may need a food parcel or need help untangling a problem with their benefits. The Edge CIC offers an informal, welcoming space which is truly unique to Brixham.

We deliver in a non-judgemental, non-hierarchical atmosphere. A true community centre offering a diverse range of arts, crafts and cultural activities designed to promote wellbeing. Time and again we observe our visitors reengaging with the many different strands of our offer, growing in confidence as they learn new skills, forge new social connections or volunteer their time to support our organisation. Its this holistic approach which we believe is so vital for the Brixham Community.

In the six months that The Edge CIC has been trading we have developed key partnerships with the Torbay Food Alliance, Brixham and Torbay Council, and Turning Heads. We have delivered work in partnership with community partners including The Brixham Theatre, Library and Museum and supported The Torbay Baton of Hope. We have developed many key partnerships which include The Food Alliance, Cuttlefish Collective and Brixham Folk Club. Our directors sit on the boards of The Brixham Community Partnership and the F.A.B. Festival of the Arts. We believe that we are deeply embedded in Brixham and uniquely placed both in our venue and with our workforce to deliver the work we are so passionate about. When preparing our application to register The Edge as an Asset of Community Value, we allowed ourselves just 72 hours to gather a petition to accompany it. We required 30 signatures; we received over 300, with more arriving after submission.

Our recent application to register The Edge as an Asset of Community Value represents a significant step towards securing our premises and ensuring that our services can continue. We recognise that the building has recently been placed on the commercial market. If our application were to be successful, it would greatly enhance our ability to pursue national funding streams that would enable us to purchase the premises ourselves, via bodies such as:

- The National Lottery Community Fund
- Locality – Save Our Spaces
- HACT – Community Spaces

We recently wrote an open letter addressed to our local councillors. In that letter we raised queries and concerns about the letter of recommendation we received from the councils legal department. We understand that the council has concerns about liability for compensation to the administrator if it were to grant us community asset status and ask whether any legal precedent exists for this, and whether there has been any direct communication between the Council and the administrator.

At the time of writing the Edge is still on the commercial market. If sold for redevelopment Brixham will lose one its most vital historic and cultural assets and the resulting gap in local provision would be devastating for the people who rely on our services.

In the last 25 years YES Brixham and The Edge CIC have provided a huge financial value to the Brixham community.

For our organisation to continue to deliver the services we provide it is of paramount importance that we have a premises that meets the above criteria. Space that accommodates the vital partnerships we have developed. Space that can be used flexibly to provide an income for our organisation. Space that serves its community.

If we are unsuccessful in our application for community asset status it raises the wider question of how our local council can support us. Whether its in a position to consider investing into bricks and mortar and working in partnership with us to continue to offer our core services.

We know that YES Brixham still has residential property on the market which was developed as social housing. If it was sold it may alleviate the need for the administrator to liquidate the Edge building.

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**Meeting:** Cabinet

**Date:** 16 December 2025

**Wards affected:** St Peters with St Marys

**Report Title:** The Edge, Brixham – Nomination to list as an Asset of Community Value

**When does the decision need to be implemented?** As soon as possible

**Cabinet Member Contact Details:** Councillor Jacqueline Thomas – Cabinet Member for Tourism, Culture and Events and Corporate Services and Chairwoman of Standards Committee

**Director Contact Details:** Matthew Fairclough-Kay, Director of Corporate Services  
matthew.fairclough-kay@torbay.gov.uk

## 1. Purpose of Report

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- 1.1. To inform Members of the nomination received by the Council to list **The Edge, Brixham** as an Asset of Community Value (ACV) and the outcome of the assessment of that nomination.
- 1.2. The Council has determined that this nomination does not meet the statutory criteria for listing under Section 88 of the Localism Act 2011.

## 2. Reason for Proposal and its benefits

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- 2.1. The reason for the proposal, and need for the decision are to ensure compliance with the Council's Asset of Community Value Policy and uphold transparency in line with the Localism Act 2011 and Asset of Community Value (England) Regulations 2012.

## 3. Recommendation(s) / Proposed Decision

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- 3.1. That the outcome of the officer assessment be noted and it be confirmed that the nomination does not meet the statutory criteria under the Localism Act 2011 and should therefore be refused.

## 4. Appendices

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Appendix 1: Nomination to list **The Edge, Brixham** as an Asset of Community Value submitted by The Edge, Brixham CIC

## 5. Background Documents

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- The Council's Asset of Community Value Policy Assets of community value - Torbay Council

## 6. Supporting Information

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6.1. The nomination, annexed at **Appendix 1**, was submitted by The Edge, Brixham Community Interest Company (CIC).

### 6.2. Background and Current Use

The Edge occupies a Grade II listed former United Reformed Church building, previously operated by and owned by Brixham Youth Enquiry Service (Brixham YES). The building currently hosts a wide range of community services, including; Independent food bank and community fridge, community kitchen, yoga, arts and crafts, and board game groups, IT support sessions, neurodiverse coffee mornings, music and wellbeing activities, and children's holiday clubs.

These activities clearly demonstrate that the building furthers the social wellbeing and interests of the local community, as envisaged under Section 88 of the Localism Act 2011.

Although the nominator is a newly formed CIC, it was established following the administration of Brixham YES, with the intention of continuing the services previously provided. Evidence suggests these services have been delivered from the building for over five years prior to the nomination.

The nominator has advised that, despite entering into a three-year lease with the administrators of Brixham YES and receiving assurances regarding continued use, they have recently discovered that the building is now being marketed for sale.

### 6.3 Statutory Framework

Under Section 88 of the Localism Act 2011, a building or land may be listed as an Asset of Community Value (ACV) if:

- Present and Future Test (s.88(1)):

The current non-ancillary use furthers the social wellbeing or interests of the local community, and it is *realistic* to think that such use will continue.

- Past and Future Test (s.88(2)):

There was a time in the recent past when the non-ancillary use furthered the social wellbeing or interests of the local community, and it is realistic to think that such use could resume within the next five years.

### 6.4 Assessment Against Criteria

The Edge clearly satisfies the current use requirement under s.88(1), as it hosts multiple community services.

The key issue is whether it is **realistic** to think such use will continue, given:

- The property is subject to insolvency proceedings and is being marketed for sale.

- Administrators are legally obliged under the Insolvency Act 1986 to secure the best price, which may result in disposal to a private purchaser.
- There is no guarantee that the community use can continue.

## 6.5 Officer View

After reviewing the nomination against the statutory criteria in Section 88 of the Localism Act 2011, officers concluded that the asset **does not meet** the requirements for listing as an Asset of Community Value (ACV).

While the building is currently used for community activities, Section 88(1) requires that it is *realistic to think* such use will continue. The property's involvement in insolvency proceedings and its active marketing for sale create significant uncertainty regarding future occupation by the nominating CIC. The nominator holds no security of tenure, and there is no restrictive covenant on the property's title; therefore, any future owner may lawfully use the property for any purpose permitted under planning legislation.

In the absence of evidence demonstrating that the asset can be secured for ongoing community use, officers consider that the statutory requirement of realistic future use is not satisfied.

## 6.6 Current position

Following the publication of the report to Cabinet on 18 November 2025, which included urgent items relating to two nominations (The Edge, Brixham and The Monastery, Paignton), the Leader announced that these matters would be deferred until 16 December 2025 to allow nominators additional time to provide further information.

No further information was provided in support of this nomination.

## 6.7 Exempt Disposal Due to Insolvency Proceedings

Under the ACV regime, a disposal pursuant to the Insolvency Act 1986 is an exempt disposal.

This means that an ACV listing would have no practical effect as it would not trigger the usual moratorium period and the sale can proceed without having to wait for community bids.

It is important to note that listing the property as an ACV does not guarantee continued community use for the nominator. Insolvency related disposals can result in the asset being sold to any buyer, potentially ending its community use.

## 6.8 Risk of Compensation Claims

Whilst not a reason for refusal, members should note the potential financial risk to the Council if administrators were to make a claim should the nomination be accepted.

Under Regulation 14 of the Assets of Community Value (England) Regulations 2012, an owner or former owner may claim compensation for loss or expense incurred as a result of listing.

Case Reference: *St John Ambulance v Teignbridge DC [2018]*

In this case, the First-tier Tribunal confirmed that compensation under Regulation 14 of the Assets of Community Value (England) Regulations 2012 can include losses arising from the listing itself, not just compliance costs. Although the claimant's substantial claim for capital

loss was rejected due to insufficient evidence, the Tribunal awarded compensation for abortive sale costs and management time directly attributable to the listing. This illustrates that listing an asset during insolvency or sale can expose councils to financial risk, even where the property is ultimately sold for its market value.

## 7. Options under consideration

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### 6.1. Option 1 – Refuse the Nomination

Although the property currently serves a community function, Section 88 of the Localism Act 2011 requires it to be realistic that such use will continue. The evidence does not demonstrate this. Insolvency proceedings, active marketing, and lack of security of tenure create significant uncertainty, with no legal mechanism to secure ongoing community benefit.

Given these factors, the statutory criteria are not met, and officers advise that the statutory test under Section 88 of the Localism Act 2011 is not met, and therefore the property cannot be listed as an Asset of Community Value.

Hence, the recommendation at paragraph 3.1.

### 6.2. Option 2 – Accept the Nomination

This option is not recommended, as the nomination fails to meet the statutory criteria.

Furthermore, listing would impose restrictions on disposal and register a local land charge. However, insolvency-related sales are exempt from the moratorium, limiting any practical benefit. Listing could also deter buyers and expose the Council to compensation claims.

## 8. Financial Opportunities and Implications

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8.1 Although listing an asset as an Asset of Community Value does not in itself create a direct financial cost, it can give rise to potential financial liability through compensation claims. Under Regulation 14 of the Assets of Community Value (England) Regulations 2012, an owner or former owner may seek compensation for any loss or expense incurred as a result of the listing, provided that such loss would not have occurred otherwise.

8.2 To be eligible, claimants must demonstrate actual financial loss directly attributable to the listing.

## 9. Legal Implications

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9.1 The nominations have been assessed in accordance with the Localism Act 2011, specifically Section 88, which outlines the criteria for listing land or buildings as Assets of Community Value.

9.2 The legal effect of listing the property is detailed in the Torbay Council Assets of Community Value Policy which is available to view on the Council's website.



- 9.3 If the nominations are unsuccessful, then in accordance with Section 93 of the Localism Act 2011, the nominations will be added to the Council’s list of unsuccessful nominations, which is retained on the Council’s website for a minimum of five years.
- 9.4 Listing does not prevent the sale or change of ownership of the asset. Under Section 95 of the Localism Act 2011, the owner retains full discretion to sell to any party of their choosing. However, it does trigger a moratorium period if the owner intends to sell, allowing community groups time to express interest in purchasing the asset and additional time for the group to prepare a bid.

## 10. Engagement and Consultation

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- 10.1 No formal consultation or engagement has been undertaken with residents, stakeholders, or community groups. The nominations have been submitted by a qualifying community group in accordance with the requirements of the Localism Act 2011, and the assessments have been carried out by officers based on the statutory criteria. For clarity, there is no requirement for the Council to carry out public consultation under the Assets of Community Value regime.

## 11. Procurement Implications

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- 11.1 Not applicable

## 12. Protecting our naturally inspiring Bay and tackling Climate Change

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- 12.1 Not applicable

## 13. Associated Risks

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### 13.1 Risk of listing assets that do not meet statutory criteria

For a building or land to be listed as an Asset of Community Value (ACV), the Council must be satisfied that:

#### **Current Use Test**

- The property is currently used (not just incidentally) in a way that benefits the social wellbeing or social interests of the local community (including cultural, recreational, or sporting interests); and
- It is realistic to think that this use will continue in the future.

**OR**

#### **Past Use Test**

- In the recent past, the property was used (not just incidentally) in a way that benefited the social wellbeing or social interests of the local community; and
- It is realistic to think that such a use could resume within the next five years.

Listing nominations that fail to meet these statutory criteria could expose the Council to legal challenge, reputational damage, and resource implications in defending its decision.

### 13.2 Risk of not listing qualifying assets

If the Council decides not to list a property that meets the statutory definition, the nominating applicant has no statutory right of appeal. Only the owner of the property may seek an internal review and, if dissatisfied, appeal to the First-tier Tribunal (General Regulatory Chamber) under the Assets of Community Value (England) Regulations 2012.

### 13.3 Legal remedies available to applicants

If a nomination is refused, the applicant has limited options to challenge the decision:

- **Judicial Review**  
The applicant may apply to the Administrative Court for a judicial review under Civil Procedure Rules Part 54. This is a remedy of last resort and does not reconsider the merits of the decision; it only examines whether the Council acted lawfully, rationally, and followed proper procedures.
- **Complaint to the Local Government and Social Care Ombudsman**  
If the applicant believes the Council acted improperly or failed to follow due process, they may lodge a complaint with the Ombudsman. The Ombudsman can investigate procedural fairness but cannot overturn the Council's decision.

## 14. Equality Impact Assessment

14.1 The Council has had due regard to its Public Sector Equality Duty (PSED) in considering this community nomination; however, as the decision does not involve any change to function, practice, or policy, officers conclude that there is no adverse impact on persons with protected characteristics.

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Age	<p>18 per cent of Torbay residents are under 18 years old.</p> <p>55 per cent of Torbay residents are aged between 18 to 64 years old.</p> <p>27 per cent of Torbay residents are aged 65 and older.</p>	No adverse impacts are anticipated from this decision	Not applicable	
Carers	At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.	No adverse impacts are anticipated from this decision	Not applicable	

Disability	In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by a physical or mental health condition or illness.	No adverse impacts are anticipated from this decision	Not applicable	
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.	No adverse impacts are anticipated from this decision	Not applicable	
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	No adverse impacts are anticipated from this decision	Not applicable	
Pregnancy and maternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since	No adverse impacts are anticipated from this decision	Not applicable	

	the middle of the last decade across all geographical areas.			
Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being amongst the 20% most deprived areas in England.	No adverse impacts are anticipated from this decision	Not applicable	
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	No adverse impacts are anticipated from this decision	Not applicable	
Sex	51.3% of Torbay's population are female and 48.7% are male	No adverse impacts are anticipated from this decision	Not applicable	
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	No adverse impacts are anticipated from this decision	Not applicable	
Armed Forces Community	In 2021, 3.8% of residents in England reported that they	No adverse impacts are anticipated from this decision	Not applicable	

	had previously served in the UK armed forces. In Torbay, 5.9 per cent of the population have previously served in the UK armed forces.			
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		No adverse impacts are anticipated from this decision	Not applicable	
Public Health impacts (Including impacts on the general health of the population of Torbay)		No adverse impacts are anticipated from this decision	Not applicable	
Human Rights impacts		No adverse impacts are anticipated from this decision	Not applicable	
Child Friendly	Torbay Council is a Child Friendly Council, and all staff and Councillors are Corporate Parents and have a responsibility towards cared for and care experienced children and young people.	No adverse impacts are anticipated from this decision	Not applicable	

## 15. Cumulative Council Impact

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15.1 None

## 16. Cumulative Community Impacts

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16.1 None

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## Assets of Community Value Nomination Form

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Please complete this form fully. The details you place in this form will be the basis for which the Council will come to an informed decision on whether the asset can and should be placed on the List of Assets of Community Value, or not.

### How we use your personal information

What personal information do we need?

In order to process a nomination we require the name, address, telephone number and email address of the nominating body and the owner/occupier of the nominated asset. In cases of applications made by unincorporated bodies with at least 21 individual members, all the 21+ members' names and addresses should also be provided.

Who is collecting it?

The data controller is Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR.

Why is it being collected?

Under the Localism Act 2011: Assets of Community Value (England) Regulations 2012, we have a statutory duty to receive, process and make a decision on nominations for Assets of Community Value.

How will it be used?

Personal information is used to process the nomination, to make a decision on the nomination, and inform the owner(s) and other interested parties of the nomination, its progress and the eventual decision.

Who will it be shared with?

We will share the personal contact details used to process the nomination with internal departments within the Council e.g. Local Land Charges, Legal Department, Governance Support and Elected Representatives Information will also be shared with the Torbay Development Agency as the Council's Asset Management body.

How long will the information be kept for?

Nomination forms and information relating to the nomination will be kept for 6 years.

Your rights

If you feel that the information the Council holds about you is incorrect, you have the right to request it is rectified. You are also able to request a copy of the personal data the Council holds about you. To see more information about your rights, please see our Information Rights Policy.

If you wish to raise a complaint about how the Council has processed your information please contact the Council's Data Protection Officer via [infocompliance@torbay.gov.uk](mailto:infocompliance@torbay.gov.uk)

## Important notes

The assessment period will commence once the Council is in receipt of a **fully valid application**. **Incomplete application forms and forms missing required documentation will not be accepted as valid and will be returned to the applicant to provide the missing information.**

A landowner/occupier is entitled to see this form during the 8 week consultation period (once the nomination is validated) or following any decision to list the asset concerned as an Asset of Community Value.

Please complete this form electronically, or if completing by hand, only use **BLOCK CAPITALS and black or blue ink**.

## Section 1. About your Organisation

### 1a. Nominating Organisation's Name and Address:

Organisation Name\*: The Edge Brixham CIC

Address: [REDACTED]

*\*full name as written in your constitution or rules (if appropriate)*

### 1b. Please provide a named contact for us to get in touch with, should we need to discuss your nomination:

Name: Tom Crump

Address: [REDACTED]

Telephone / Mobile Number: 0 [REDACTED]

Email Address: theedgebrixhamcic@gmail.com

### 1c. Please specify which of the following categories your organisation relates to

Category of Organisation		
Description:	Please tick only <b>one</b> box:	Registration / Charity number (if applicable)
Town or Parish Council	<input type="checkbox"/>	[REDACTED]

Body designated as a neighbourhood forum under the Town and Country Planning Act	<input type="checkbox"/>	
Unincorporated bodies with at least 21 individual members and which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Charity	<input type="checkbox"/>	
Company limited by guarantee which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Industrial and provident society which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Community interest company	<input checked="" type="checkbox"/>	

#### 1d. Evidence Organisation

Please provide a copy of the following as relevant to your organisation (tick all documents provided):

Memorandum of Association	<input type="checkbox"/>
Articles of Association	<input checked="" type="checkbox"/>
Companies House return	<input type="checkbox"/>
Trust Deed	<input type="checkbox"/>
Constitution / Terms of reference	<input type="checkbox"/>
Standing Orders	<input type="checkbox"/>
Interest Statement for Community Interest Company	<input type="checkbox"/>

#### 1e. Evidence of a local connection

All nominating organisations must have a local connection, please tick all the relevant statements that apply, or provide a description of how your organisation is connected to Torbay, or a neighbouring authority's area (South Hams or Teignbridge):

The body's activities are wholly or partly within Torbay, South Hams and/or Teignbridge	<input checked="" type="checkbox"/>
At least 21 of the members of the body are local (see point 1f. below)	<input checked="" type="checkbox"/>
Any profits made by the body are wholly or partly applied for the benefit of Torbay, South Hams or Teignbridge	<input checked="" type="checkbox"/>
It is a parish council within Torbay's boundary or it shares a boundary with Torbay	<input type="checkbox"/>

Description / additional information:

The Edge Brixham CIC was formed in early 2025 following the sad news that the YES Brixham charity entered administration with the intent of meeting the gaps in provision left by its absence. After negotiating use of the building the Edge CIC launched a range of activities informed by the people who accessed our services.

We adopt an asset based approach, working to support and strengthen our community.

We offer a safe space in our community café, run an independent food bank and offer affordable, healthy meals from our community kitchen. We provide wellbeing activities including; Yoga, arts and Crafts, Board game groups and an Art Club. We host an IT Support club, a Neurodiverse Coffee Morning, Dancing for Wellbeing group, and a holiday activities and food group which is free to 11-19 yr olds.

We work closely with other community groups including; Brixham Folk Club, The Music Factory, The Cuttlefish Collective and Sparks drama company to offer a range of cultural activities for the people of Brixham.

Despite signing a three year lease with the administrators of YES Brixham, and being assured that the community asset known as The Edge would be transferred following the administration process, we have recently discovered the building has been offered for sale commercially.

Our work is underpinned by a firm belief that **everyone has the potential to thrive and contribute** meaningfully to society.

**1f. Membership of unincorporated bodies**

For unincorporated bodies please confirm that at least 21\* members are included on Torbay's register of electors and provide their names, addresses and signatures below:

Name:	Address:	Signature:
1. [REDACTED]	[REDACTED]	
2. [REDACTED]	[REDACTED]	
3.		
4.		
5.		
6.		
7.		
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21.		

*\* if you have more than 21 members, please provide additional details on a separate page annexed to this application.*

## Section 2. About the Asset you are nominating:

2a. Please provide the name of the asset (if relevant), and the location/address of the asset:

Name: The Edge

Address: Bolton St, Brixham

Postcode: TQ5 9DH

Is the asset defined as operational land under section 263 of the Town and Country planning Act 1990, or owned by statutory undertakers such as utility companies? Please provide details:

No

**2b. Please provide details of the boundary of the asset. Please submit a boundary map/plan at the end of this application which helps to clarify the exact location and extent of the asset being nominated. Where possible this should be a Land Registry Title and Title Plan for the asset (less than one month old).** You can get electronic copies of the Land Registry Title and Title Plan from the Land Registry at <https://www.gov.uk/search-property-information-land-registry> (there is a fee for this service).

If the asset is unregistered, alternatives include a Site Location Plan, or OS map with boundaries clearly marked in red, with a North point, and a scale.

Please note that you are required to provide correct boundary and ownership information for the asset you wish to nominate. Incorrect or ambiguous information will be considered an incomplete application form and not be accepted as valid.

**2c. Owner and occupier details** (Please provide all information available to you, and copies of the Land Registry Titles and Plans. Note: where there is leasehold(s) and freehold, please provide copies of the Land Registry Titles and Plans for both the leasehold(s) and freehold):

	Name	Address	Delete as appropriate
Owner/s	David Kirk	5 Barnfield Crescent Exeter	Current/
Lawful occupiers	Turning heads CIC	38 Windsor road Torquay, TQ11SZ	Current/
Holder/s of freehold estate (if not the Owner)			Current/ Last known/ Not known/ Not applicable
Holder/s of any leasehold estate			Current/ Last known/ Not known/ Not applicable
Further detail / other:			

**2d. Current use of asset**

What is the asset / What is the current main use of the asset? e.g. shop, pub, community facility, playing field

community facility

Describe fully how you consider that the current and main use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

The use of the building furthers the wellbeing and cultural interests of the local community by creating a completely inclusive space for people of all ages and abilities.

The Edge CIC provides economic relief for the people of Brixham by providing wide range of free to access services. We provide affordable meals made onsite in our community kitchen. We provide a warm, safe space in our community café. We are an independent food bank working in partnership with local businesses and the food alliance. We provide free to access laundry services and shower facilities for those in need. We provide free internet and access to computers and IT support. We are about to launch a volunteer led form filling and signposting service. We have a strong passion for ecological projects working alongside Brixham Allotment and the local Cuttlefish Collective who offer upcycling services. We generate revenue by offering room hire, which we make available at a reduced rate for other charities or grassroots community projects. We are currently delivering the HAF (Holiday Activities and Food program) in partnership with Torbay Council which offers a range of free to access wellbeing activities with lunch included for young people aged 11-19.

We tackle Brixhams cultural deprivation by offering a holistic range of either free to access or affordable cultural opportunities. We recognize that improving the wellbeing of the individuals who engage with our organization builds stronger, more cohesive communities. The Edge hosts regular events with its cultural partners providing free opportunities for the Music Factory CIC and Brixham Folk Club to deliver their projects. We also generate revenue from private room hire for dramatic productions and private celebrations and offer reduced rates for Yoga, Dance and Music rehearsals. Members of our directors are also on the board for the forthcoming FAB (festival arts in Brixham), a new annual celebration of Brixham Cultural landscape. Working in close partnership with Brixham Library, Brixham Theatre,, Brixham Museum and local art gallery A Kick Up The Arts. We are also on the board for Brixham's Community Partnership working alongside Brixham's community builder and other members of the community. Members of our board are also on the Stony Park Allotment committee. Members of our board are currently acting as pastor for The Beacon Of Light fellowship church. Members of our board are also working as director of The Music factory CIC. We believe this demonstrates our organization is embedded in our local community and well positioned to ensure that The Edge CIC is always responding to the needs of the community.

In the very short time we have been trading we have forged strong links with FAB, Turning Heads, Brixham Theatre, Brixham Council, local Police, Brixham Community Partnership, Food Alliance, local allotment, local businesses, The Edge CIC will be supporting the Music Factory CIC's upcoming Big Noise Community Music Festival and fun day.



Over what period is this main use of the asset anticipated to continue?	Indefinitely unless sold commercially
Does the local community have legal and authorised use of the land or property?	n/a
If the main use of the asset does not <u>currently</u> further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past? ( <i>Please provide details of how the asset was used in the past and dates of this usage</i> )	YES Brixham occupied the property from 2011-2025 providing community services, The Edge Brixham CIC has occupied the building immediately following YES Brixhams administration.

<p>Can you demonstrate / how do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?</p>	<p>The Edge CIC has only been trading since June 2025. In less than 3 months we have demonstrated strong community partnerships with local council, local businesses, independent organisations, projects and community groups. We have observed strong engagement from individuals accessing the services we provide. We have delivered consultation evenings and received excellent feedback from the community guiding the work we deliver. The team of The Edge Brixham CIC has approx. 75 years of experience between its three board members delivering asset based community activities. We are hugely passionate about the work we do and confident in our ability to organically grow the Edge Brixham CIC to enrich and support the people of Brixham and build a stronger and more resilient community.</p> <p>We know that Brixham is an area of high economic and cultural deprivation and believe the need for our services is as great as ever.</p>
<p>When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?</p>	<p>Immediately.</p>

## Section 3. Supporting Information for your Nomination

### 3a. Please provide any further information to support your nomination

The Edge building was originally a church for many years and was vacated by the United Reform Church and purchased by a benefactor to provide a home for the Youth Enquiry Service Brixham LTD. (YES Brixham) YES occupied the building from 2011-2025 at which point it went into administration. A group of local people formed The Edge Brixham CIC and working in partnership with Turning Heads CIC signed a 3 year lease. The Edge CIC now operates from the building. The decision to form the Edge CIC was informed by the strong community reaction to the gap in provision left by the absence of YES Brixham. The building has served the community for decades and we believe the decision to place the asset on the commercial market will be hugely detrimental to the community of Brixham.

### Declaration

I confirm that I am authorised to submit this nomination form on behalf of the applicant organisation and that all of the information given or referred to in this form is true, accurate, and complete and that all relevant information has been submitted.

Name: [REDACTED]

Signature:

Date: 18/09/2025

**Please return to Legal Section, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR or [ACVLegal@torbay.gov.uk](mailto:ACVLegal@torbay.gov.uk)  
Tel: 01803 207157**

*We will acknowledge receipt of your nomination and will check through your form and let you know if any information is missing or if any further information is required.  
If all the requested information is provided, we will accept the form. We have 8 weeks from formally accepting the form to determine whether the asset you have nominated should be placed on the List of Assets of Community Value.*

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**Meeting:** Cabinet

**Date:** 16 December 2025

**Wards affected:** Clifton with Maidenway

**Report Title:** The Monastery, Paignton – Nomination to list as an Asset of Community Value

**When does the decision need to be implemented?** As soon as possible

**Cabinet Member Contact Details:** Councillor Jacqueline Thomas – Cabinet Member for Tourism, Culture and Events and Corporate Services and Chairwoman of Standards Committee

**Director Contact Details:** Matthew Fairclough-Kay, Director of Corporate Services  
matthew.fairclough-kay@torbay.gov.uk

## 1. Purpose of Report

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- 1.1. To inform Members of the nomination received by the Council to list **The Monastery, Paignton** as an Asset of Community Value (ACV) and the outcome of the assessment of that nomination.
- 1.2. The Council has determined that this nomination does not meet the statutory criteria for listing under Section 88 of the Localism Act 2011.

## 2. Reason for Proposal and its benefits

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- 2.1. The reason for the proposal, and need for the decision are to ensure compliance with the Council's Asset of Community Value Policy and uphold transparency in line with the Localism Act 2011 and Asset of Community Value (England) Regulations 2012.

## 3. Recommendation(s) / Proposed Decision

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- 3.1. That the outcome of the officer assessment be noted and it be confirmed that the nomination does not meet the statutory criteria under the Localism Act 2011 and should therefore be refused.

## 4. Appendices

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Appendix 1: Nomination to list **The Monastery, Paignton** as an Asset of Community Value submitted by Clifton with Maidenway Community Partnership

## 5. Background Documents

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- The Council's Asset of Community Value Policy Assets of community value - Torbay Council

## Supporting Information

### 6. Introduction

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- 6.1 The nomination, a copy of which is annexed at **Appendix 1**, was submitted by Clifton with Maidenway Community Partnership. Within their application, the group also expressed an intention to lease the building from the Council. However, this falls outside the scope of this determination.
- 6.2 The Monastery is owned by the Council and has remained vacant since November 2017, with community use having ceased over eight years ago. It was previously declared surplus and recommended for disposal by Cabinet on 6 August 2019, a position reaffirmed following Cabinet and Director discussions earlier this year.

#### 6.3 Statutory Framework

Under **Section 88 of the Localism Act 2011**, an asset may be listed as an Asset of Community Value (ACV) if it meets one of two statutory tests:

- Present and Future Test (Section 88(1)):  
The current non-ancillary use of the building furthers the social wellbeing or interests of the local community, and it is *realistic* to think that such use will continue.
- Past and Future Test (Section 88(2)):  
There was a time in the recent past when the building's use furthered the social wellbeing or interests of the local community, and it is realistic to think that such use could resume within the next five years.  
The term "*recent past*" is not defined in legislation but is commonly interpreted by local authorities as meaning **within the last five years**.

#### 6.4 Assessment Against Criteria

The Monastery has been vacant since 2017 and therefore fails the Present and Future Test, as there is no current community use.

Under the Past and Future Test, community use ceased more than eight years ago, exceeding the commonly accepted five-year threshold.

Tribunals have accepted longer gaps only in exceptional cases, such as *Sandhu v South Oxfordshire DC [2025] UKFTT 1306 (GRC)*, where the asset had a sustained and prominent role in community life (e.g., public houses with over a century of continuous use).

By contrast, the Monastery's primary function was as a place of worship, with community use occurring later. It does not demonstrate the same longevity or embedded community role as assets upheld in comparable ~~tr~~ cases.

Key factors in assessing “*recent past*” include the length of vacancy; generally, a period exceeding five years significantly weakens the case unless exceptional circumstances exist. Officers do not consider that such circumstances apply here.

## 6.5 Officer View

After reviewing the information against the statutory criteria and relevant case law, officers concluded that the nomination **does not meet** the requirements for listing The Monastery as an Asset of Community Value.

This conclusion is based on the following factors:

- The property has been vacant since 2017, and community use ceased more than eight years ago, which does not satisfy the “*recent past*” threshold generally interpreted as within five years.
- The Monastery’s primary function was as a place of worship; it does not demonstrate the sustained or embedded community role seen in exceptional cases upheld by tribunals.
- There is no realistic prospect of resuming community use within five years without significant investment and a funded plan.
- No exceptional circumstances have been identified to justify departure from the standard interpretation of the criteria.

## 6.6 Current Position

Following the publication of the report to Cabinet on 18 November 2025, which included urgent items relating to two nominations (The Edge, Brixham and The Monastery, Paignton), the Leader announced that these matters would be deferred until 16 December 2025 to allow nominators additional time to provide further information.

On 1 December 2025, the nominator submitted additional information stating that the asset had been used after 2017 for elections prior to the Covid pandemic and utilised by the emergency services for training purposes. These activities are ancillary uses and do not constitute use of the facility by the community to further its social wellbeing or interests. Accordingly, the position remains unchanged.

Further evidence was provided in support of the Partnership’s application for CIL funding. However, this falls outside the scope of the ACV determination.

## 7. Options under consideration

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### 7.1. Option 1 – Refuse the nomination

The Monastery ceased community use in 2017 over eight years ago. This period exceeds what could reasonably be considered “recent” for a vacant building, particularly one that has not been maintained or used for any community purpose since closure.

On this basis, the statutory test under section 88(2) is not met.

Hence, the recommendation at paragraph 3.1.

## 7.2. Option 2 – Accept the nomination

This option is not recommended, as the nomination fails to meet the statutory criteria.

Should circumstances change and the property be brought back into community use in the future, a fresh nomination can be submitted at that time. Accordingly, officers advise against acceptance of the nomination.

## 8. Financial Opportunities and Implications

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- 8.1 Although listing an asset as an Asset of Community Value does not in itself create a direct financial cost, it can give rise to potential financial liability through compensation claims. Under Regulation 14 of the Assets of Community Value (England) Regulations 2012, an owner or former owner may seek compensation for any loss or expense incurred as a result of the listing, provided that such loss would not have occurred otherwise.
- 8.2 To be eligible, claimants must demonstrate actual financial loss directly attributable to the listing.

## 9. Legal Implications

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- 9.1 The nominations have been assessed in accordance with the Localism Act 2011, specifically Section 88, which outlines the criteria for listing land or buildings as Assets of Community Value.
- 9.2 The legal effect of listing the property is detailed in the Torbay Council Assets of Community Value Policy which is available to view on the Council's website.
- 9.3 If the nominations are unsuccessful, then in accordance with Section 93 of the Localism Act 2011, the nominations will be added to the Council's list of unsuccessful nominations, which is retained on the Council's website for a minimum of five years.
- 9.4 Listing does not prevent the sale or change of ownership of the asset. Under Section 95 of the Localism Act 2011, the owner retains full discretion to sell to any party of their choosing. However, it does trigger a moratorium period if the owner intends to sell, allowing community groups time to express interest in purchasing the asset and additional time for the group to prepare a bid.

## 10. Engagement and Consultation

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- 10.1. No formal consultation or engagement has been undertaken with residents, stakeholders, or community groups. The nominations have been submitted by a qualifying community group in accordance with the requirements of the Localism Act 2011, and the assessments have been carried out by officers based on the statutory criteria. For clarity, there is no requirement for the Council to carry out public consultation under the Assets of Community Value regime.

## 11. Procurement Implications

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- 11.1. Not applicable



## 12. Protecting our naturally inspiring Bay and tackling Climate Change

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12.1. Not applicable

## 13. Associated Risks

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### 13.1. Risk of listing assets that do not meet statutory criteria

For a building or land to be listed as an Asset of Community Value (ACV), the Council must be satisfied that:

#### **Current Use Test**

- The property is currently used (not just incidentally) in a way that benefits the social wellbeing or social interests of the local community (including cultural, recreational, or sporting interests); and
- It is realistic to think that this use will continue in the future.

**OR**

#### **Past Use Test**

- In the recent past, the property was used (not just incidentally) in a way that benefited the social wellbeing or social interests of the local community; and
- It is realistic to think that such a use could resume within the next five years.

Listing nominations that fail to meet these statutory criteria could expose the Council to legal challenge, reputational damage, and resource implications in defending its decision.

### 13.2 Risk of not listing qualifying assets

If the Council decides not to list a property that meets the statutory definition, the nominating applicant has no statutory right of appeal. Only the owner of the property may seek an internal review and, if dissatisfied, appeal to the First-tier Tribunal (General Regulatory Chamber) under the Assets of Community Value (England) Regulations 2012.

### 13.3 Legal remedies available to applicants

If a nomination is refused, the applicant has limited options to challenge the decision:

- **Judicial Review**  
The applicant may apply to the Administrative Court for a judicial review under Civil Procedure Rules Part 54. This is a remedy of last resort and does not reconsider the merits of the decision; it only examines whether the Council acted lawfully, rationally, and followed proper procedures.
- **Complaint to the Local Government and Social Care Ombudsman**  
If the applicant believes the Council acted improperly or failed to follow due process, they may lodge a complaint with the Ombudsman. The Ombudsman can investigate procedural fairness but cannot overturn the Council's decision.

## 14. Equality Impact Assessment

14.1. The Council has had due regard to its Public Sector Equality Duty (PSED) in considering this community nomination; however, as the decision does not involve any change to function, practice, or policy, officers conclude that there is no adverse impact on persons with protected characteristics.

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Page 46	<p>18 per cent of Torbay residents are under 18 years old.</p> <p>55 per cent of Torbay residents are aged between 18 to 64 years old.</p> <p>27 per cent of Torbay residents are aged 65 and older.</p>	No adverse impacts are anticipated from this decision	Not applicable	
Carers	At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.	No adverse impacts are anticipated from this decision	Not applicable	

Disability	In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by a physical or mental health condition or illness.	No adverse impacts are anticipated from this decision	Not applicable	
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.	No adverse impacts are anticipated from this decision	Not applicable	
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	No adverse impacts are anticipated from this decision	Not applicable	
Pregnancy and maternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since	No adverse impacts are anticipated from this decision	Not applicable	

	the middle of the last decade across all geographical areas.			
Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being amongst the 20% most deprived areas in England.	No adverse impacts are anticipated from this decision	Not applicable	
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	No adverse impacts are anticipated from this decision	Not applicable	
Sex	51.3% of Torbay's population are female and 48.7% are male	No adverse impacts are anticipated from this decision	Not applicable	
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	No adverse impacts are anticipated from this decision	Not applicable	
Armed Forces Community	In 2021, 3.8% of residents in England reported that they	No adverse impacts are anticipated from this decision	Not applicable	

	had previously served in the UK armed forces. In Torbay, 5.9 per cent of the population have previously served in the UK armed forces.			
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		No adverse impacts are anticipated from this decision	Not applicable	
Public Health impacts (Including impacts on the general health of the population of Torbay)		No adverse impacts are anticipated from this decision	Not applicable	
Human Rights impacts		No adverse impacts are anticipated from this decision	Not applicable	
Child Friendly	Torbay Council is a Child Friendly Council, and all staff and Councillors are Corporate Parents and have a responsibility towards cared for and care experienced children and young people.	No adverse impacts are anticipated from this decision	Not applicable	

## 15. Cumulative Council Impact

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15.1. None

## 16. Cumulative Community Impacts

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16.1. None

24 SEP 2025

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## Assets of Community Value Nomination Form

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Please complete this form fully. The details you place in this form will be the basis for which the Council will come to an informed decision on whether the asset can and should be placed on the List of Assets of Community Value, or not.

### How we use your personal information

What personal information do we need?

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Who is collecting it?

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Why is it being collected?

Under the Localism Act 2011: Assets of Community Value (England) Regulations 2012, we have a statutory duty to receive, process and make a decision on nominations for Assets of Community Value.

How will it be used?

Personal information is used to process the nomination, to make a decision on the nomination, and inform the owner(s) and other interested parties of the nomination, its progress and the eventual decision.

Who will it be shared with?

We will share the personal contact details used to process the nomination with internal departments within the Council e.g. Local Land Charges, Legal Department, Governance Support and Elected Representatives Information will also be shared with the Torbay Development Agency as the Council's Asset Management body.

How long will the information be kept for?

Nomination forms and information relating to the nomination will be kept for 6 years.

Your rights

If you feel that the information the Council holds about you is incorrect, you have the right to request it is rectified. You are also able to request a copy of the personal data the Council holds about you. To see more information about your rights, please see our Information Rights Policy.

If you wish to raise a complaint about how the Council has processed your information please contact the Council's Data Protection Officer via [infocompliance@torbay.gov.uk](mailto:infocompliance@torbay.gov.uk)

## Important notes

The assessment period will commence once the Council is in receipt of a **fully valid application**. **Incomplete application forms and forms missing required documentation will not be accepted as valid and will be returned to the applicant to provide the missing information.**

A landowner/occupier is entitled to see this form during the 8 week consultation period (once the nomination is validated) or following any decision to list the asset concerned as an Asset of Community Value.

Please complete this form electronically, or if completing by hand, only use **BLOCK CAPITALS and black or blue ink**.

## Section 1. About your Organisation

### 1a. Nominating Organisation's Name and Address:

Organisation Name\*: CLIFTON WITH MAIDENWAY COMMUNITY PARTNERSHIP  
 Address: C/O TORBAY COMMUNITY PARTNERSHIP, TORBAY COMMUNITY DEVELOPMENT TRUST, C/O TORBAY COMMUNITY CAFÉ & HELP HUB, 4-8, TEMPERANCE STREET, TORQUAY, DEVON TQ2 5PU

\*full name as written in your constitution or rules (if appropriate)

### 1b. Please provide a named contact for us to get in touch with, should we need to discuss your nomination:

Name: [REDACTED] CHAIR of CLIFTON with MAIDENWAY COMMUNITY PARTNERSHIP  
 Address: [REDACTED]

Telephone / Mobile Number: [REDACTED]

Email Address: [REDACTED]

### 1c. Please specify which of the following categories your organisation relates to

Category of Organisation		
Description:	Please tick only one box:	Registration / Charity number (if applicable)
Town or Parish Council	<input type="checkbox"/>	



Body designated as a neighbourhood forum under the Town and Country Planning Act	<input type="checkbox"/>	
Unincorporated bodies with at least 21 individual members and which does not distribute any surplus it makes to its members	<input checked="" type="checkbox"/>	
Charity	<input type="checkbox"/>	
Company limited by guarantee which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Industrial and provident society which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Community interest company	<input type="checkbox"/>	

### 1d. Evidence Organisation

Please provide a copy of the following as relevant to your organisation (tick all documents provided):

Memorandum of Association	<input type="checkbox"/>
Articles of Association	<input type="checkbox"/>
Companies House return	<input type="checkbox"/>
Trust Deed	<input type="checkbox"/>
Constitution / Terms of reference <i>TO FOLLOW ATTACHED</i>	<input checked="" type="checkbox"/>
Standing Orders	<input type="checkbox"/>
Interest Statement for Community Interest Company	<input type="checkbox"/>

### 1e. Evidence of a local connection

All nominating organisations must have a local connection, please tick all the relevant statements that apply, or provide a description of how your organisation is connected to Torbay, or a neighbouring authority's area (South Hams or Teignbridge):

The body's activities are wholly or partly within Torbay, South Hams and/or Teignbridge	<input checked="" type="checkbox"/>
At least 21 of the members of the body are local (see point 1f. below)	<input checked="" type="checkbox"/>
Any profits made by the body are wholly or partly applied for the benefit of Torbay, South Hams or Teignbridge	<input type="checkbox"/>
It is a parish council within Torbay's boundary or it shares a boundary with Torbay	<input type="checkbox"/>

Description / additional information:

MONASTERY IS FOR LOCAL HERITAGE  
A PLACE FOR COMMUNITY EVENTS

Use this beautiful and useful building for the benefit of locals as there is nothing else in the Clifton with Maidenway vicinity.

**1f. Membership of unincorporated bodies**

For unincorporated bodies please confirm that at least 21\* members are included on Torbay's register of electors and provide their names, addresses and signatures below:

Name:

Address:

Signature:





*\* if you have more than 21 members, please provide additional details on a separate page annexed to this application.*

Section 2. About the Asset you are nominating:

2a. Please provide the name of the asset (if relevant), and the location/address of the asset:

Name: THE MONASTERY

Address: BERRY ROAD

PAIBNTON

Postcode: TQ3 3RD

Is the asset defined as operational land under section 263 of the Town and Country planning Act 1990, or owned by statutory undertakers such as utility companies? Please provide details:

NO

2b. Please provide details of the boundary of the asset. Please submit a boundary map/plan at the end of this application which helps to clarify the exact location and extent of the asset being nominated. Where possible this should be a Land Registry Title and Title Plan for the asset (less than one month old). You can get electronic copies of the Land Registry Title and Title Plan from the Land Registry at <https://www.gov.uk/search-property-information-land-registry> (there is a fee for this service).

If the asset is unregistered, alternatives include a Site Location Plan, or OS map with boundaries clearly marked in red, with a North point, and a scale.

Please note that you are required to provide correct boundary and ownership information for the asset you wish to nominate. Incorrect or ambiguous information will be considered an incomplete application form and not be accepted as valid.

LAND REGISTRY TITLE No. DN433785

**2c. Owner and occupier details** (Please provide all information available to you, and copies of the Land Registry Titles and Plans. Note: where there is leasehold(s) and freehold, please provide copies of the Land Registry Titles and Plans for both the leasehold(s) and freehold):

Name	Address	Delete as appropriate
Owner/s	TORBAY COUNCIL TOWN HALL, CASTLE CIRCUS TORQUAY TQ1 3DR	Current/ Last known/ <del>Not known/</del> <del>Not applicable</del>
Lawful occupiers		Current/ Last known/ Not known/ Not applicable
Holder/s of freehold estate (if not the Owner)		Current/ Last known/ Not known/ Not applicable
Holder/s of any leasehold estate		Current/ Last known/ Not known/ Not applicable
Further detail / other:		

**2d. Current use of asset**

What is the asset / What is the current main use of the asset? e.g. shop, pub, community facility, playing field

Vacant building last used by Anode in 2017. The organisation closed due to lack of funding but was incredibly successful with 44,000 meals prepared for people across the bay in their last year of occupation and operation. It's demolition will not be supported just because it has been unoccupied  
PTO

Describe fully how you consider that the current and main use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?

for many years and has fallen into disrepair. The former Monastery chapel, attached Sanctuary Housing building and woodland area are an integral part of Raigton's heritage.

There continues to be a need for asset based community developments throughout the bay as highlighted by the TCDT, especially so in this part of town, as our community partnership boundary does not contain any community based or focused building, eg. public house, cafe, shop, church, nursery, club, gymnasium, village hall, commercial business, factory, warehouse units etc. We envisage The Monastery will most definitely help bring people together in a whole variety of ways.

Whilst the Council estimate a sum of £300k is needed to bring the building back to A1 condition, this in no way dampens Clifton with Maidenway residents' enthusiasm and commitment to take it on for the benefit of the whole community. We have already enlisted volunteers amongst residents with professional and practical experience to help plan a way forward.

Over what period is this main use of the asset anticipated to continue?

We are seeking a minimum of 25 year lease at a peppercorn rent for a payment of £1,00 to reflect the £300k cost of improvement work.

Does the local community have legal and authorised use of the land or property?

NO to building but YES to woodland surrounds as a green space.

If the main use of the asset does not currently further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past? (Please provide details of how the asset was used in the past and dates of this usage)

The Monastery as a Catholic Institution was in operation until 1970 when novice numbers fell. The Monastery was then sold, part to become flats and the rest of the building to become a social club.

It was used by the Lions Club, had a full alcohol licence and was used regularly and popularly by many residents. It was also used for more than a few decades by musicians to practice, badminton courts and many clubs used the rooms for meetings. It held birthday parties and weddings with food from the kitchens. A trade organisation used it for more than 10 years for community benefit up to 2017.

Can you demonstrate / how do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

Very simply by being at the heart of community life in the location catering for all age groups - by the community - for the community.

There is enormous local support from local people for the return of the 'White Lady Club'.

When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?

The run up to Christmas 2025 can be used to gather ideas and information from our community. A business plan will follow with the aim of acquiring a long term lease in the New Year. An Easter deadline 2026 for re-opening the building following repairs and a deep clean is feasible, depending on the extent and cost of roof repair works.



It would also be a good time to clear overgrown parts of the woodland area and start new projects outside.

Please can the Council sort out a few slipped slates and apply a liquid waterproofing membrane to the flat roof (as a suitable short-term remedy) to stop further deterioration?

Thank you

Local people came out to support our last Community Partnership meeting to talk about how the Monastery can be an Asset of Community Value and used for many purposes to benefit the district which has no communal facilities whatsoever. Please see photo of meeting - this was on a cold very wet night. We have scheduled another meeting requiring a larger venue as we know there will be many more residents who have asked to come along and put their positive views to reclaim the Monastery for worthy uses for the community.



Section 3. Supporting Information for your Nomination

**3a. Please provide any further information to support your nomination**

The future for The Monastery:-

A Cultural Hub, Art Exhibitions, Nature of Torbay exhibits, Café, Memory Centre, Health and Exercise groups and classes, Yoga, Chair Yoga for Elderly, Cookery groups, Poetry groups, Make and Mend groups, Men Shed, Women Shed, Fitness, Children's play area, cliche, elderly creche, craft groups, singing clubs, alternative therapies, lectures and after school clubs, youth clubs, Darby and Joan clubs, dance clubs, musical youth. Rooms for hire to pay for upkeep. The White Lady club restored - with or without alcohol licence and many more! A much loved building by all locals to CWM.

**Declaration**

I confirm that I am authorised to submit this nomination form on behalf of the applicant organisation and that all of the information given or referred to in this form is true, accurate, and complete and that all relevant information has been submitted.

Name:

[Redacted Name]

Signature:

[Redacted Signature]

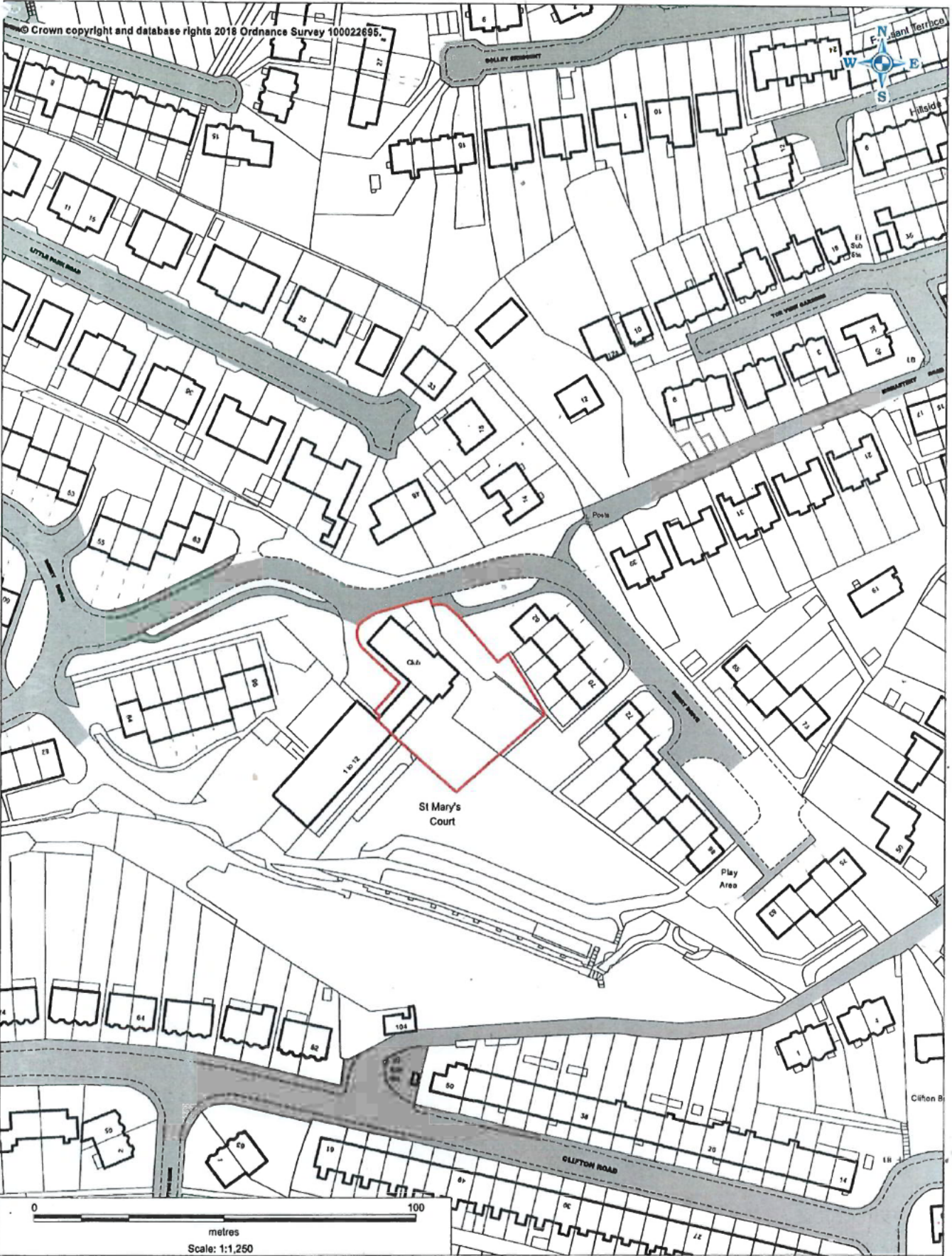
Date:

20th September 2025

Please return to Legal Section, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR or [ACVLegal@torbay.gov.uk](mailto:ACVLegal@torbay.gov.uk)  
Tel: 01803 207157

We will acknowledge receipt of your nomination and will check through your form and let you know if any information is missing or if any further information is required. If all the requested information is provided, we will accept the form. We have 8 weeks from formally accepting the form to determine whether the asset you have nominated should be placed on the List of Assets of Community Value.





EM Plan No: EM3134  
 Date: 3 August 2018  
 Title: The Monastery, Paignton

Asset No: P0503AA  
 LR Title No: DN433785  
 Scale: 1:1250  
 Area: 1367.4 m<sup>2</sup>



TORBAY DEVELOPMENT AGENCY - ASSET MANAGEMENT









**Clifton With Maidenway Community Partnership**

September 17 at 8:52PM · 🌐



Cllr Cat Johns here.

I have just come back from a very positive discussion in regards a Community Project to save the Old Monastery.

It is currently had been put up for disposal or sale.

The meeting had a good turnout considering it's a wet and windy evening as well as no real advertisement about the Monastery meeting.

Clifton with Maidenway Community Partnership committee wanted to hear what the neighbouring residents felt about the situation and what they would like to s... **See more**

**Boost post**

Maggie Loates and 13 others

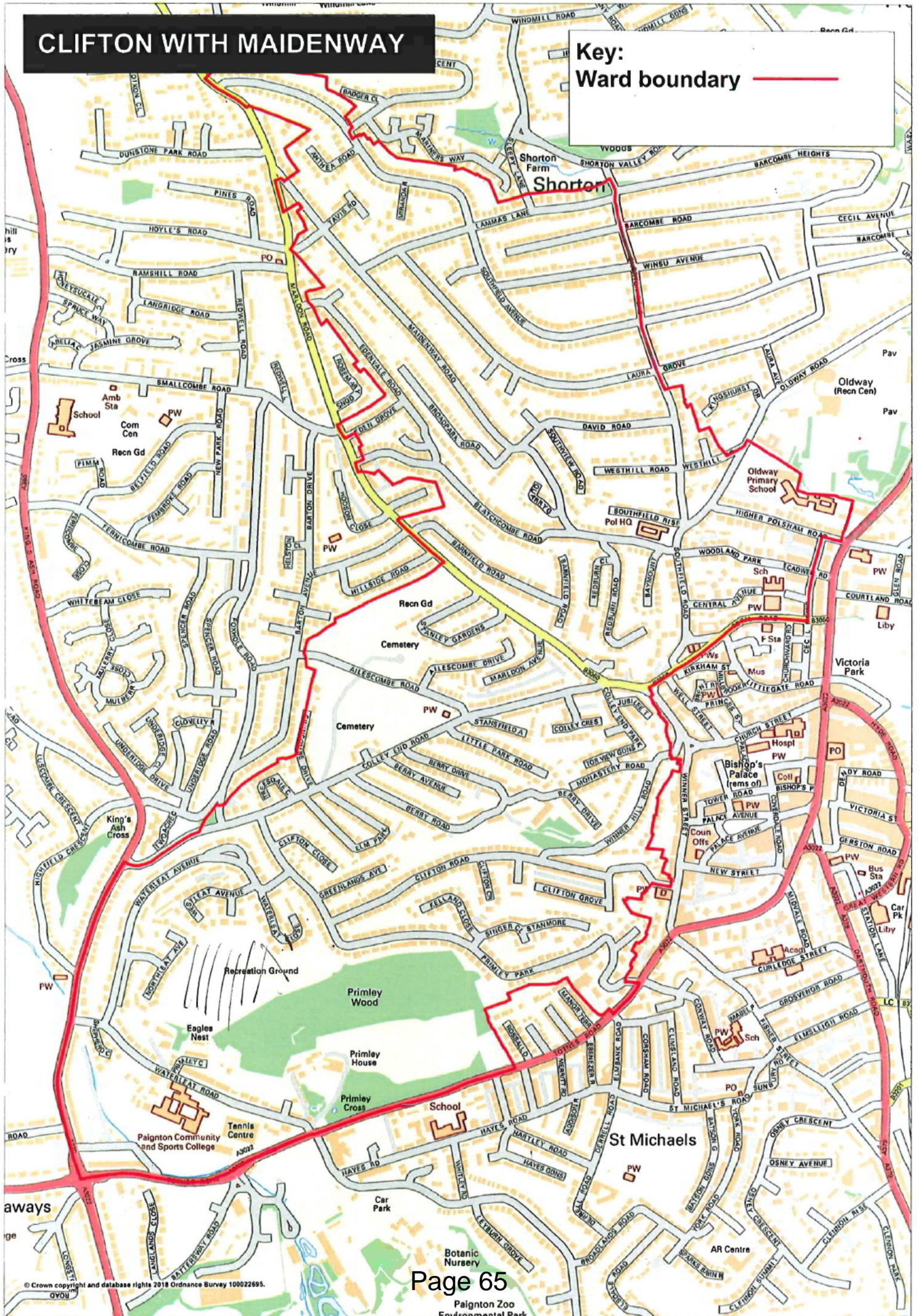
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Most relevant



# CLIFTON WITH MAIDENWAY

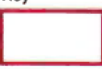


Key:  
Ward boundary ———

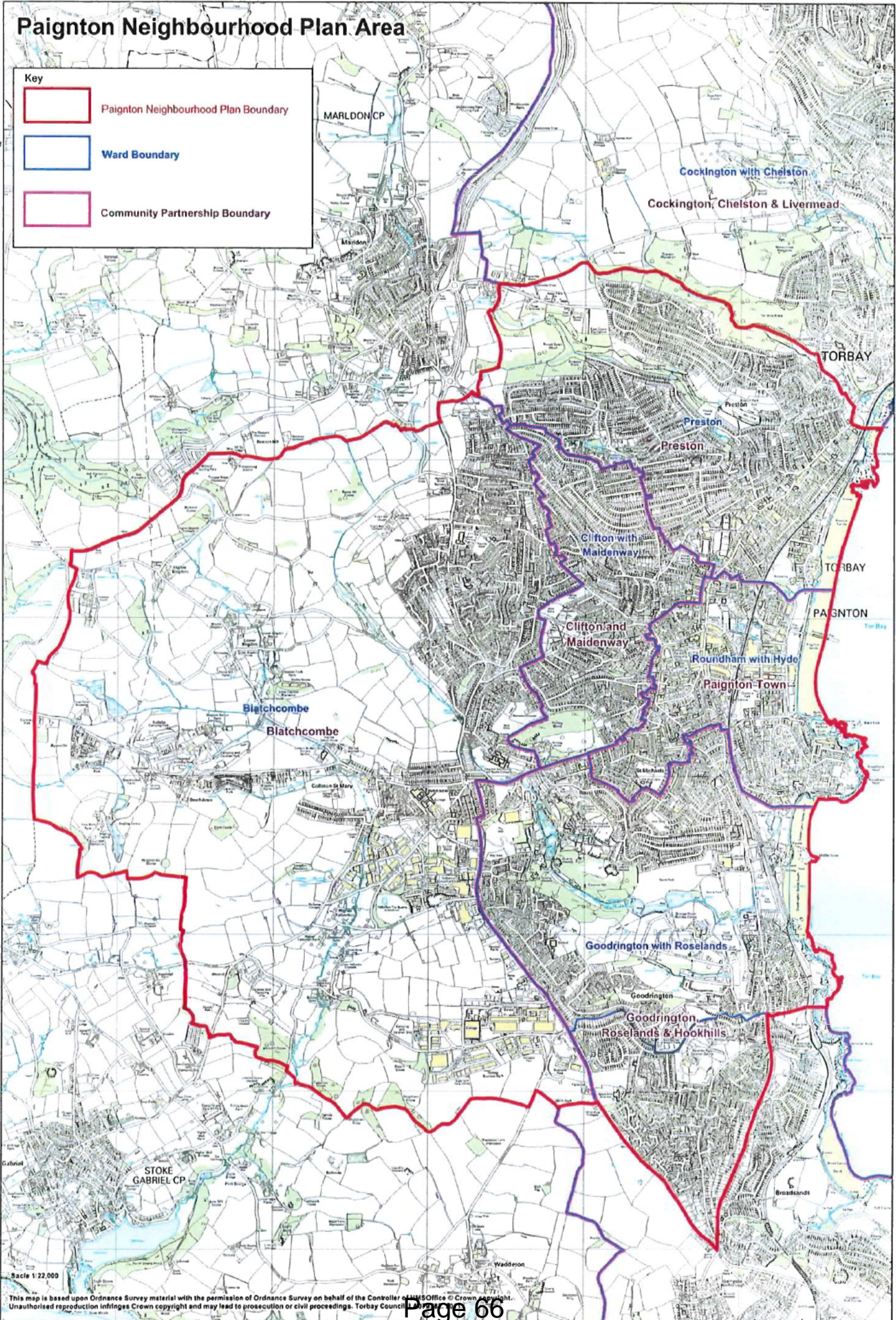




# Paignton Neighbourhood Plan Area

**Key**

-  Paignton Neighbourhood Plan Boundary
-  Ward Boundary
-  Community Partnership Boundary



Scale 1:22,000

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# X Community Partnership Constitution

Adopted on the 26<sup>th</sup> January 2013, revised 26<sup>th</sup> October 2024

## 1.0 Introduction

The Community Partnerships (originally known as the Ward Partnerships) are voluntary groups broadly based on the ward boundaries within Torbay. The X Community Partnership covers the area of the Y ward - shown on the map below.

ADD MAP

Community Partnerships provide an opportunity for the people who live, work or own property in an area to discuss common priorities. They provide an opportunity for local people to understand and influence the way in which services are provided in their area, and ultimately help shape Torbay's major plans and strategies.

The X Community Partnership provides 5 members to the Torbay Community Partnership Trust and operates in accordance with the articles and bye laws of the said charity.

## 2.0 Aim

The Community Partnership aims to bring together local residents and businesses to add value and achieve a better quality of life for the local community.

## 3.0 Objectives

- To promote the economic, social, health, safety and environmental wellbeing of the community within each Partnership area.
- To provide an opportunity for local people to influence local decision-making.
- To ensure openness and transparency amongst statutory agencies and provide an opportunity for local people to influence the priorities and services of these agencies.
- To improve community leadership for the benefit of the whole area.

- To improve democratic participation by local people.
- To develop area plans to benefit the local community and Torbay as a whole.
- To support and assist local organisations in the Community Partnership area

#### **4.0 Membership**

Membership of each Community Partnership will be open to all people living or working, or organisations operating, within the boundary of the Community Partnership.

#### **5.0 Powers of a Community Partnership**

In pursuance of its objectives, the Community Partnership shall have power to:

- Operate a bank account and manage investments
- Apply for grants and raise money
- Publish leaflets, newsletters and use electronic means of distribution
- Purchase goods and services
- Organise events and functions to the benefit of the community
- Affiliate, liaise or enter partnerships with other organisations sharing similar objectives
- Undertake any other lawful activities as approved by the membership
- Insurance

#### **6.0 Steering Group**

Each Community Partnership will be managed by Steering Group of around 12 people (dependant on the population served by the Community Partnership). The Steering Group will be voted in at the first public meeting held after the 31<sup>st</sup> March each year. The precise composition of the Steering Group will be agreed at this meeting and the Steering Group will be asked to identify any representatives that are not forthcoming at this meeting (see below). The Steering Group will act as the core membership of the Community Partnership and Steering Group members will have voting rights. Five members of the Steering Group will act as the X Community Partnership's members of and representatives to the Torbay Community Partnership Trust.

Ward Councillors and a member of the police Neighbourhood Team will be members of the Steering Group.

Nominations for representatives to sit on the Steering Group will be sought from residents, local schools and colleges, community and voluntary groups, trade organisations, residents' associations and other relevant agencies providing services in the area.

Members of the Partnership can additionally be co-opted onto the Steering Group at any time by a majority vote. Co-opted members will have full voting rights. At the first meeting of the Steering Group after the 31<sup>st</sup> March members will particularly review the Steering Group's membership to ensure it is representative of the area. Additional representatives will be identified by the Steering Group and co-opted if needed.

No decision-making processes will be carried out at a meeting of the Community Partnership unless at least four voting members are present.



Members of the Steering Group will be expected to attend Steering Group and Public Meetings, but if they are unable to attend must give apologies in advance of the meeting. If no apology is received for more than three consecutive Steering Group Meetings, it will be understood that the member no longer wishes to remain on the Steering Group, and will be removed immediately.

Steering group members are required to declare any conflicts of interest relating to issues being discussed or recommendations being made by the Community Partnership.

## **6.1 Officers of the Partnership**

A Chairperson, Vice Chairperson, Secretary and Treasurer will be elected by the membership of the Steering Group at its first meeting after 31st March each year. If there are any positions that cannot be filled from the Steering Group membership new members will be sought and co-opted onto the Steering Group by a majority vote of the Steering Group members as soon as possible. The Chairperson will preside at meetings of the Partnership.

Where possible five Steering Group members will also be elected by the Steering Group to join Torbay Community Partnership Company as members and will represent the X Community Partnership's interests at the meetings of the Torbay Community Partnership Trust.

In the absence of the Chairperson (and Vice Chairperson), those present will elect a temporary Chairperson for that meeting.

The Chairperson and Vice Chairperson of each Community Partnership have six main responsibilities:

- To co-ordinate the arrangements for meetings, gatherings and activities of the Community Partnership, and ensure that activities of the Partnership are conducted efficiently, fairly and harmoniously
- To ensure the Steering Group engages with the wider community and can effectively represent their views
- To represent the Community Partnership with stakeholders and at meetings
- To report back to the Steering Group on all Community Partnership matters
- To submit an annual report of activities to the Torbay Community Partnership Trust, and any other organisations on request
- To identify and support a replacement Chairperson and Vice Chairperson

The Secretary has five main responsibilities:

- To prepare and issue agendas, notes, minutes and reports for the Community Partnership meetings
- To maintain a database of the Community Partnership membership, ensure a copy of this is held centrally with the Torbay Community Development Trust and all records comply with the current UK GDPR policies
- To report to the Steering Group on all related administrative activities
- To liaise closely with other Steering Group members
- To provide the Torbay Community Partnership Trust with the names and contact details of the Steering Group members proposed to join the said Trust

The Treasurer has five main responsibilities:

- Maintain proper accounts
- Maintain an appropriate bank account in the name of the Community Partnership
- Prepare end of year accounts (31 March annually) for audit purposes in line with the requirements relevant to the income of the Partnership, and submit these to the Torbay Community Partnership Trust, and any other organisations on request
- Make available the accounts at any time for inspection by a member
- Other groups using bank
- Liaise with the other Steering Group members

If any of the above posts are not filled it is still the responsibility of the Steering Group to provide these functions.

The Chairpersons, Vice Chairpersons and Secretaries of the Community Partnerships will, from time to time, act together as a consultation group on community issues.

## **7.0 Members representing organisations**

Members who attend a Community Partnership on behalf of another organisation should make this clear to the members of that organisation.

The Community Partnership will:

- Afford a member that sits on the Community Partnership Steering Group on behalf of an organisation the opportunity to consult with the membership of his or her group in advance of any major votes or decision making, providing this can be done in a timely manner.
- Afford a member that sits on the Community Partnership Steering Group on behalf of an organisation adequate supplies of information and/ or consultation materials for circulation to his/her organisation.
- Support the aims and objectives of the member organisation providing they do not contravene the majority view of the full Community Partnership membership (being all people living or working, or organisations operating, within the boundary of the Community Partnership area).

In turn the representative of the member organisation will:

- Fully inform the membership of his/her organisation of the workings of the Community Partnership and to advertise the public meetings and other activities of the Partnership amongst their group members.
- Ensure there is a democratic and transparent process within the organisation to elect their representative to the Community Partnership Steering Group and that a consensus is sought within the organisation itself on matters before they are raised with the Community Partnership.
- Ensure that any concerns the member organisation has with the workings of the Community Partnership are raised first and foremost with the Chairperson of the Community Partnership and discussed openly within the Steering Group.

## **8.0 Frequency of Meetings**

Each Community Partnership will engage with the public normally every quarter, this can be done through a public meeting, street based engagement, an event etc – for the purpose of this document these will be described as ‘gatherings’ of the Partnership. The dates and times

of these gatherings will be agreed by each Partnership and will be widely publicised. The Steering Group will usually meet at least once between these quarterly events.

Steering Group meetings are open to the wider membership at the discretion of the Chairperson, and usually where an issue is urgent and cannot wait for a public meeting or engagement, or where a member is considering joining the Steering Group.

## **9.0 Matters for discussion at meetings of Community Partnerships**

All members of a Community Partnership can ask for items to be considered by the Partnership subject to the following:

- It is recommended that any proposed item of business be notified to the Partnership Chairperson, Vice Chairperson or Secretary at least a week before the gathering of the Partnership is due to take place. This allows for relevant information to be sought or relevant people to be invited.
- Individual or personal complaints or issues cannot be accepted for discussion unless the person asking for the item to be discussed can demonstrate that the issue is of wider concern to the local area.

Urgent items of business can be discussed at gatherings provided that the Chairperson agrees that discussion on the matter could not reasonably wait until the next meeting.

The Secretary will publish a draft agenda listing the main items to be considered at the gathering of the Partnership a week in advance. Urgent items will be brought up under AOB (any other business) .

Minutes, notes or outcomes of each gathering of the Partnership will normally be finalised within 10 working days, approved by the Chairperson and be published electronically, with copies circulated to members. Records will then be formally approved (with any appropriate amendment) at the next gathering of the Community Partnership.

## **10.0 Decision making**

Decisions will be made by the voting members of the Partnership by a majority vote. The Steering Group will make every effort to engage the wider community on an issue before a decision is made – either through one of the partnership's gatherings or using alternative means – such as a questionnaire to residents, door-knock, exhibition, roadshow, visiting other groups etc. A show of hands may be requested at a public meeting to inform the Steering Group members' decision. No decision or resolution of the Partnership will be made unless a minimum of 4 members have been involved.

On certain issues, the Community Partnerships in each town may be asked their collective views. In this case each Community Partnership will have one equal vote and no decision or resolution of the Partnerships will be made unless a minimum of two thirds of the Partnerships within that town have been involved.

The Community Partnerships are not statutory decision making bodies, but they may make recommendations to other persons or bodies.

## **11.0 Equal Opportunities Statement**

The Community Partnership supports the principle of equal opportunities in all areas of its activities and opposes all forms discrimination on the grounds of colour, race, nationality, ethnic or national origin, religious belief, age, gender, sexual orientation, marital status or disability. The Community Partnership will regularly monitor the implementation of its equal opportunity policy as enshrined in the Community Partnership Code of Conduct to ensure full compliance.

## **12.0 Law and Conduct**

Members of the Community Partnership shall, at all times, act in good faith and in accordance with the Law and the Torbay Community Partnership Code of Conduct. In cases of doubt or difficulty appropriate guidance must be sought by the Steering Group. The Steering Group can suspend one of their membership by a majority vote. The suspended member can appeal this decision through representation to the Trustees of the Torbay Community Partnership Trust. Issues that cannot be adequately resolved within the Partnership can also be referred to the Trustees of the Torbay Community Partnership Trust by any member of the Steering Group.

## **14.0 Alterations and Amendments to the Constitution**

The X Community Partnership can amend its Constitution to better serve the community it represents by adding clauses to this general Constitution. It cannot delete any clauses in this general Constitution. Changes at the individual Community Partnership level can be made at a public meeting following a properly submitted resolution and agreed by a majority vote. Changes need to be communicated to the Board of Trustees of the Torbay Community Partnership Trust.

Notwithstanding the above, the Torbay Community Partnership Trust may also suggest constitutional alterations and amendments at any time in consultation with X Community Partnership.

## **15.0 Dormancy**

Notwithstanding article 16.0 (Dissolution), if the X Community Partnership becomes inactive but it is felt that the X Community Partnership is too important a non-political public forum to dissolve, the X Community Partnership may be put into a state of dormancy. This must be agreed by the majority of those members of the Partnership attending a public meeting of the X Community Partnership. Prior notice of this intention will be communicated to the membership of the X Community Partnership by email, and through local publications so that as many residents as possible may attend the public meeting. Thereafter, a public Annual General Meeting will be held in April each year to confirm the dormancy. Should the need arise for an one-off public meeting to be called, a request may be made to the Torbay Community Partnership Trustees. Any such meeting called will be chaired by one of the Trustees.

In order to continue to function as a disseminator of information of interest to the X Community Partnership membership, to preserve the X Community Partnership records and to comply with the General Data Protection Regulation Act (2018), the Trustees will retain the emailing lists and written records of the X Community Partnership, and will continue to operate the X Community Partnership bank account until the point at which officers are elected at an AGM and the X Community Partnership comes out of dormancy. The Trustees

can also delegate these responsibilities to a resident(s) of the X area as long as they retain overall responsibility.

## **16.0 Dissolution**

A Community Partnership may be dissolved and wound up by a majority decision of not less than two thirds of the X Community Partnership Steering Group members at a public meeting called specifically for that purpose.

After settlement of all outstanding liabilities, the net assets of the X Community Partnership will be gifted to the Torbay Community Partnership Trust and/or in accordance with donors' criteria

## **17.0 Supplementary Guidance**

This constitution is supplemented by the following guidance:

- Community Partnership Code of Conduct
- Community Partnership Privacy Policy
- Community Partnership Election Guidance (2024)
- Community Partnership Hustings Guidance
- Community Partnership Operating Instructions (2024)

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**Meeting:** Cabinet

**Date:** 16 December 2025

**Wards affected:** Various

**Report Title:** Disposal of Surplus Assets

**When does the decision need to be implemented?** As soon as possible.

**Cabinet Member Contact Details:** Cllr Chris Lewis, Cabinet Member for Place Development and Economic Growth. [chris.lewis@torbay.gov.uk](mailto:chris.lewis@torbay.gov.uk)

**Director Contact Details:** Malcolm Coe, Director of Finance. [malcolm.coe@torbay.gov.uk](mailto:malcolm.coe@torbay.gov.uk)

## 1. Purpose of Report

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- 1.1. Torbay Council's Asset Management Strategy provides an overview of the Council's land and property estate and identifies the main priorities for managing and developing the estate, including the disposal of surplus assets. The Strategy defines surplus assets as those assets that have been declared surplus to our commercial and/or operational requirement. Often these assets are close to or beyond useful economic life and should be considered for disposal to release the value so the capital can be re-invested elsewhere across the estate.
- 1.2. The Estates Team has prepared a list of property assets which meet this criterion for disposal. The list and type of assets are varied and the potential capital receipts per disposal may exceed the levels that are delegated to the Director of Finance in the Council's Scheme of Delegation. The team can deploy a range of disposal methods, and it is important to obtain approval from Cabinet to proceed prior to instructing a local commercial agent to deal with individual assets. This will avoid unnecessary cost and the abortive use of resources going forward.

## 2. Reason for Proposal and its benefits

---

- 2.1. The proposal to dispose of surplus assets will help deliver our vision of a healthy, happy, and prosperous Torbay by reducing the level of surplus assets held by the Council. When considering individual assets for disposal we have taken account of the holding cost of retaining an asset which includes physically managing and visiting each site regularly, extent of backlog repairs and maintenance, security and insurance whilst ensuring the property remains safe and compliant.
- 2.2.1 The reasons for the proposal, and need for the decision are, multi-levelled. We are aware many of these identified assets are situated in the community and have lain empty and unused for some time. Frequent site inspections are necessary. Disposing of assets will

have an immediate impact by reducing the cost and necessity for staff and resources to be deployed to manage these properties. On disposal, these sites will be repurposed and brought back into beneficial use by the individual purchasers. The Council will also receive a capital receipt which will be recycled for the repair and maintenance of the remaining estate. We recognise the detrimental impact of holding assets empty for prolonged periods of time and how this can generate anti-social behaviour and negative social impact. Releasing these assets will help to deliver our vision of a healthy, happy, and prosperous Torbay by making more of our assets and giving residents the opportunity to use these in a productive way.

### 3. Recommendation(s) / Proposed Decision

---

- 3.1. That the Director of Finance be authorised to dispose of the freehold interest of the land and buildings listed in Appendix 1 on suitably agreed terms, adopting the most appropriate methods of disposal, to be determined by Strategic Head of Asset Management, following an adequate period of marketing on each individual asset.

### 4. Appendices

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Appendix 1: Disposal Schedule – September 2025

### 5. Background Documents

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N/A

## Supporting Information

### 6. Introduction

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- 6.1 Torbay Council Strategic Asset Management Plan sets out the Council's approach to the strategic management of its assets, how it will support service delivery, provide the Council with income and how it will fulfil its mission to support, enable and empower its residents, our communities and our partnerships, to promote growth and place shaping within Torbay.
- 6.2 An identified principle of Strategic Asset Management Plan is at regular intervals to review all non-operational and surplus assets to identify opportunities to create or increase revenue income, provide investment opportunities or deliver capital receipts to stimulate development, growth and reinvestment. To this end a disposal schedule of under-performing assets which provide a low return, are non-strategic and are at the end of the economic life has been created.
- 6.3 The disposal schedule identifies 15 assets. In disposing of an asset, it is important to ensure the best outcome is achieved and the following has been taken into consideration:
- Holding costs of any surplus assets if to be retained to include staff costs managing the asset, visiting the asset for insurance purposes, dealing with backlog repairs,



maintenance and improvements to ensure that it remains fit for purpose and fully compliant.

- Running costs for under-utilised assets.
- Service requirements across the Council.
- Achieving best value.
- Loss of revenue from any income producing assets if sold.
- Detrimental impact on the local area from holding assets empty for prolonged periods, ASB and associated social impact.
- Reputational and safety issues around holding long term vacant assets.

- 6.4 Of those assets listed for freehold disposal, several have been identified as benefiting from a planning brief to support the process, to attract interest from developers and to maximise receipts without further investment in the asset or expenditure associated with obtaining planning consent. The Planning Department are working on these briefs currently.
- 6.5 In the last 18 months 4 assets have been disposed of generating capital receipts for the Council. For several reasons and competing priorities, further disposals have not been progressed as envisaged.
- 6.6 The Estates Team has therefore engaged a local agent to provide informal and initial advice on the most appropriate method of disposal, whether that is Private Treaty, Informal Tender, Auction, and packaging up the assets for disposal. Given the nature of many of the assets it is likely that disposal of groups of assets by auction is the most advantageous approach for the Council.
- 6.7 Set out in the schedule is a proposed delivery programme for disposal of tranches of assets. Tranche 1 which will occur between December 2025, and March 2026 will primarily see the grouping of assets to be auctioned via a single local auction event. This will create a marketing opportunity in that there will be a greater ground swell of 'combined catalogue' interest than if each lot were to be placed into a regional or online auction amongst other remote, unconnected properties.
- 6.8 Tranche 2 will see disposal of assets that require planning briefs and are likely to be sold via informal tender, with tranche 3 disposed of via private treaty or informal tender.
- 6.9 The timing and disposal method deployed are not fixed and will be informed by discussion with the appointed agent and known interest in any given asset. Disposal priorities and objectives will require agreement to finalise the tranches - certain assets will benefit from speed and simplicity of disposal, whereas others will have the potential for greater capital receipt with the benefit of a planning brief and further pre-marketing due diligence.

## 7. Financial Opportunities and Implications

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- 7.1. The Council's Asset Management Strategy makes specific that the Council will 'always seek to maximise the full market receipt for their assets whether by way of freehold disposal or

leasehold interest'. Disposing of assets following a suitable period of marketing will ensure that best value is established and obtained, meeting that requirement.

- 7.2. The Council is not under any obligation to dispose of any given asset. However, the Council's ongoing management and cost of holding these assets is significant. Disposing of the assets listed will remove this liability and generate a capital receipt.
- 7.3. To facilitate the disposal of assets an external, local agent will be appointed. Given the asset types it is likely that interest in the vast majority will predominantly be at a local level rather than regional or national level. Given this the appointment of an agent with knowledge and expertise in the local area to assist is paramount. We are therefore proposing to appoint a local agent to act as commercial agent in progressing the disposals.

## 8. Legal Implications

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- 8.1. There are no legal implications anticipated with these disposals. Disposing of these assets will need to be documented, along with the preparation of legal packs to support a sale. These disposals will be dealt with in the first instance by the Council's Legal Property Team where capacity allows, otherwise it will be outsourced.

## 9. Engagement and Consultation

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- 9.1. The list of assets identified for disposal has been circulated and discussed. Following those discussions and representations the list has been refined. There has however been no formal consultation or engagement undertaken.

## 10. Procurement Implications

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- 10.1. The Procurement Team has been engaged on the appointment of the local commercial property agent. No other procurement implications identified.

## 11. Protecting our naturally inspiring Bay and tackling Climate Change

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- 11.1. Through disposing of surplus assets which are close to or beyond economic life, these sites will be repurposed and brought back into beneficial use by the individual purchasers. The Council will also receive a capital receipt which will be recycled for the repair and maintenance of the remaining estate.

## 12. Associated Risks

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- 12.1. Not disposing of assets beyond economic life in timely manner results in additional and unnecessary cost and resources that could be deployed elsewhere across the Council's estate. Reducing the Council's backlog repair and maintenance liability is essential and disposing of these assets will have a positive impact in this regard.

## 13. Equality Impact Assessment

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Age  Page 79	<p>18 per cent of Torbay residents are under 18 years old.</p> <p>55 per cent of Torbay residents are aged between 18 to 64 years old.</p> <p>27 per cent of Torbay residents are aged 65 and older.</p>	<p>Improve community engagement with opportunities for the wider community of all ages.</p>		
Carers	<p>At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.</p>	<p>No differential impact specific to this group</p>		
Disability	<p>In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by</p>	<p>No differential impact specific to this group</p>		

	a physical or mental health condition or illness.			
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.	No differential impact specific to this group		
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	No differential impact specific to this group		
Pregnancy and maternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since the middle of the last decade across all geographical areas.	No differential impact specific to this group		

Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being amongst the 20% most deprived areas in England.	No differential impact specific to this group		
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	No differential impact specific to this group		
Sex	51.3% of Torbay's population are female and 48.7% are male	No differential impact specific to this group		
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	No differential impact specific to this group		
Armed Forces Community	In 2021, 3.8% of residents in England reported that they had previously served in the UK armed forces. In Torbay,	No differential impact specific to this group		

	5.9 per cent of the population have previously served in the UK armed forces.			
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		Potential to improve community engagement.		
Public Health impacts (Including impacts on the general health of the population of Torbay)		N/A		
Human Rights impacts		N/A		
Child Friendly	Torbay Council is a Child Friendly Council, and all staff and Councillors are Corporate Parents and have a responsibility towards cared for and care experienced children and young people.	No differential impact specific to this group		

## 14. Cumulative Council Impact

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14.1. None

## 15. Cumulative Community Impacts

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15.1. None

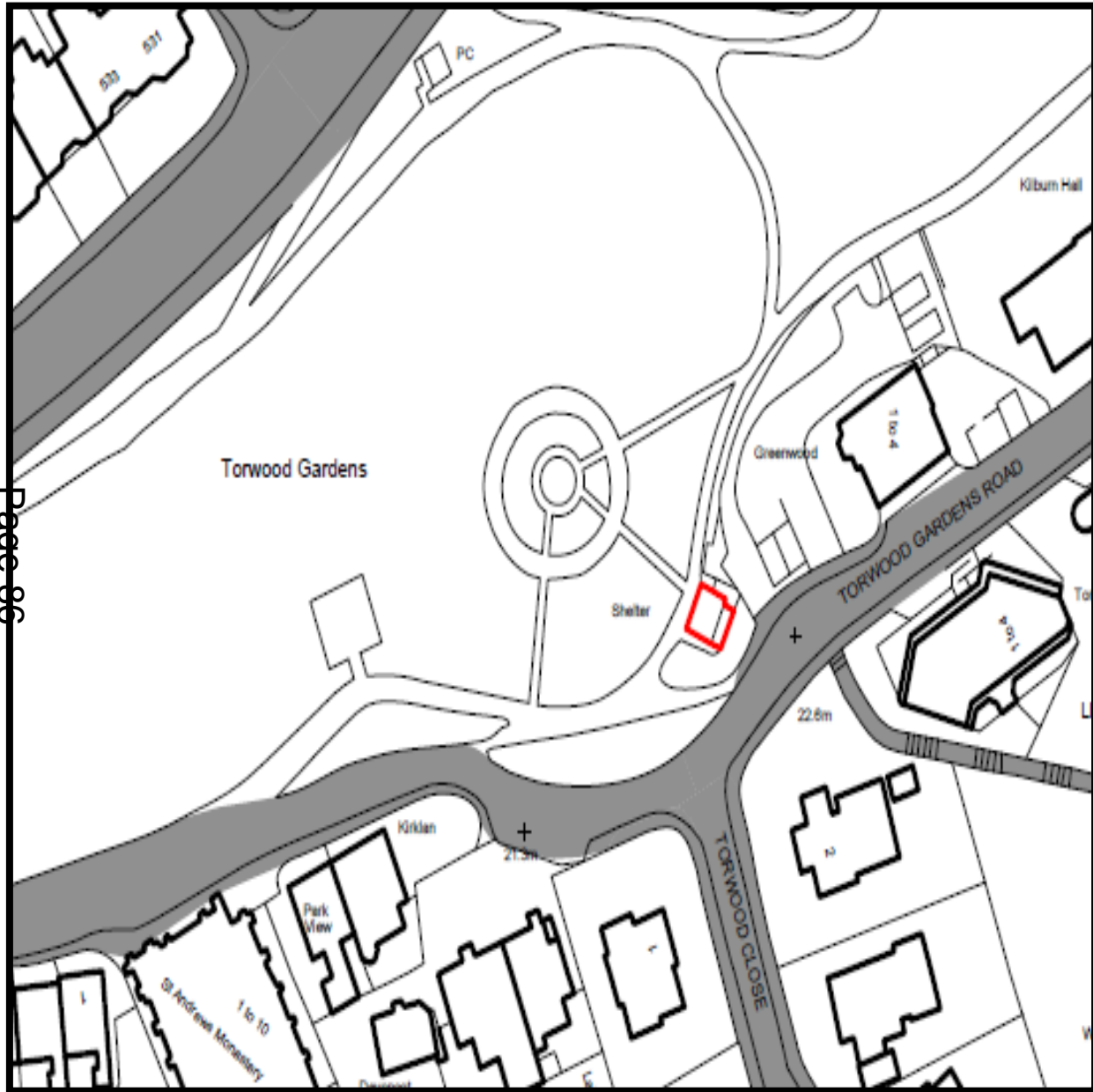
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### Appendix 1: Disposal Schedule – December 2025

Tranche	Asset Ref	Property	Ward	Likely Disposal Method
<b>1 - Dec 25 - Mar 26</b>	T0016AA	Torwood Gardens Shelter, Torquay	Wellswood	Auction
	T0016AB	Torwood Gardens Old Block, Torquay	Wellswood	
	T0024AB	Watcombe Beach Redundant Toilets	St Marychurch	Auction for joint freehold
	T0024AA	Watcombe Beach Redundant Café	St. Marychurch	
	P3101 & P0168	Land at Borough Road, Paignton	Collaton St Mary	Auction
	P0421AB	Palace Avenue Public Toilets, Paignton	Roundham with Hyde	Auction
	T3042	Land at Pendennis Road, Torquay	Tormohun	Auction
	T3236	Old Barn, Torre Marine, Torquay	Tormohun	Informal Tender
<b>2 - Mar 26 - Sep 26</b>	P3015	Polsham Centre, Paignton	Clifton with Maidenway	Informal Tender / auction
	B0215	Mount Pleasant former Cadet site, Brixham	St. Peters with St. Mary	Informal Tender / auction
	T0017	Disused Former Icehouse, Torquay	Wellswood	Informal Tender / Auction
	B0335AE	Broadsands Redundant Toilets, Broadsands	Churston with Galmpton	Informal Tender / auction
<b>3 - Sep 26 - Mar 27</b>	T1056	Land at Salisbury Avenue, Torquay	Barton with Watcombe	Private Treaty
	P1082	Land adj. 14 Whitstone Road, Paignton	Roundham with Hyde	Informal Tender
	T0693AB	Reddenhill Road Redundant Toilets, Torquay	St. Marychurch	Private Treaty / Auction

# 1. TORWOOD GARDENS SHELTER, TORQUAY – AUCTION (WELLSWOOD)



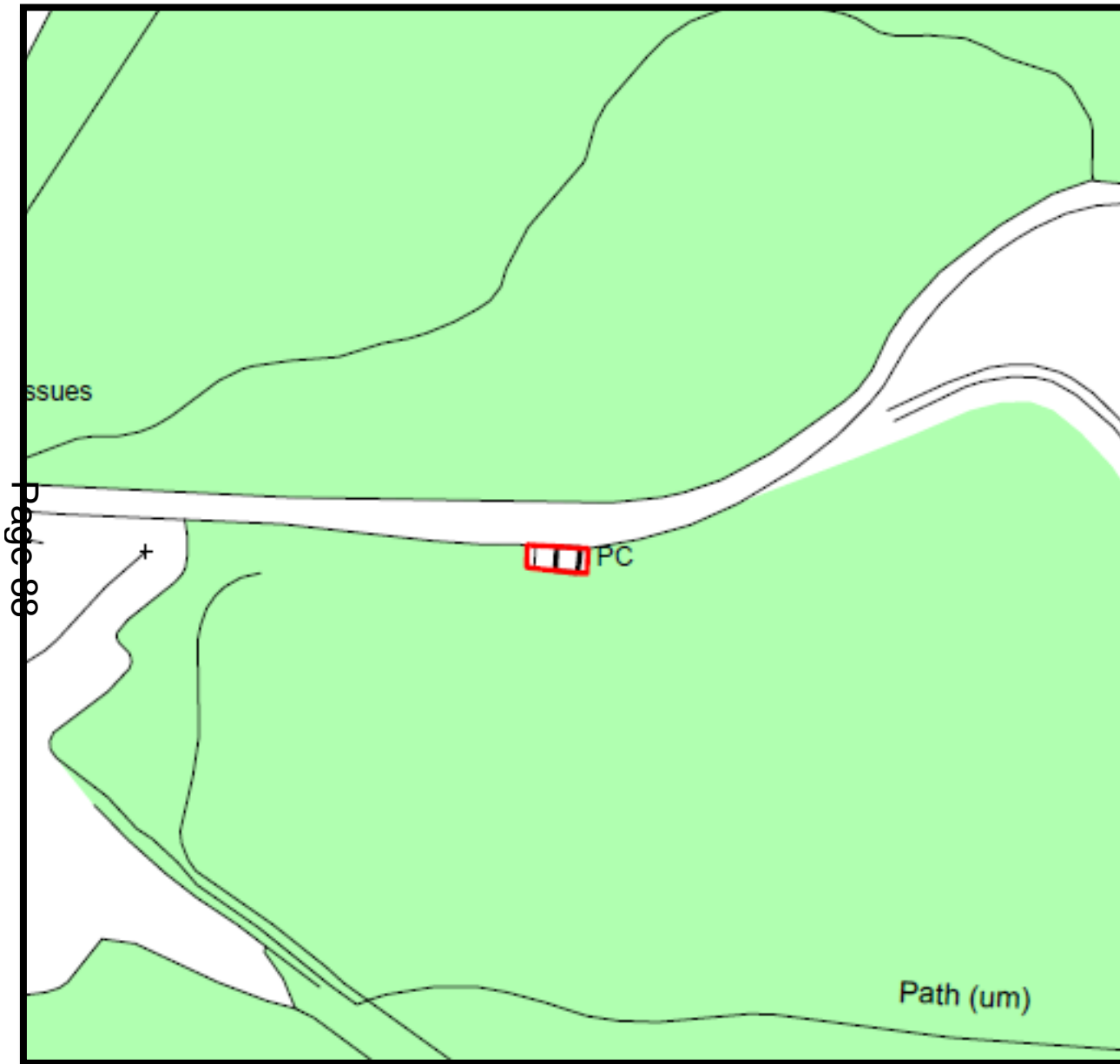
## 2. TORWOOD GARDENS FORMER WC, TORQUAY – AUCTION (WELLSWOOD)

Page 07

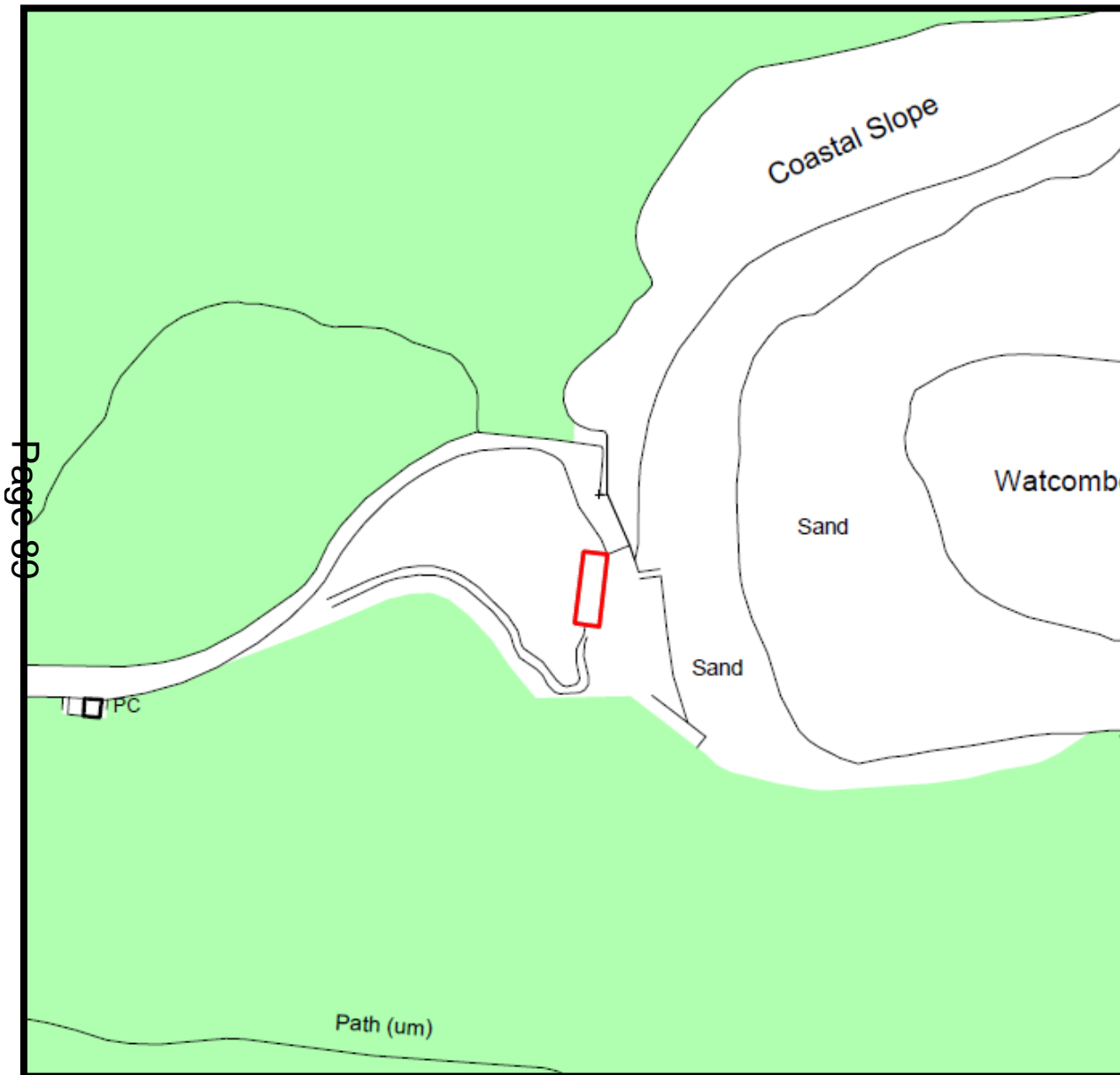




### 3. WATCOMBE BEACH REDUNDANT TOILETS – INFORMAL TENDER (ST MARYCHURCH)



#### 4. WATCOMBE BEACH REDUNDANT CAFÉ – INFORMAL TENDER (ST MARYCHURCH)



## 5. LAND OFF BOROUGH ROAD, PAIGNTON – AUCTION / PRIVATE TREATY (COLLATON ST MARY)





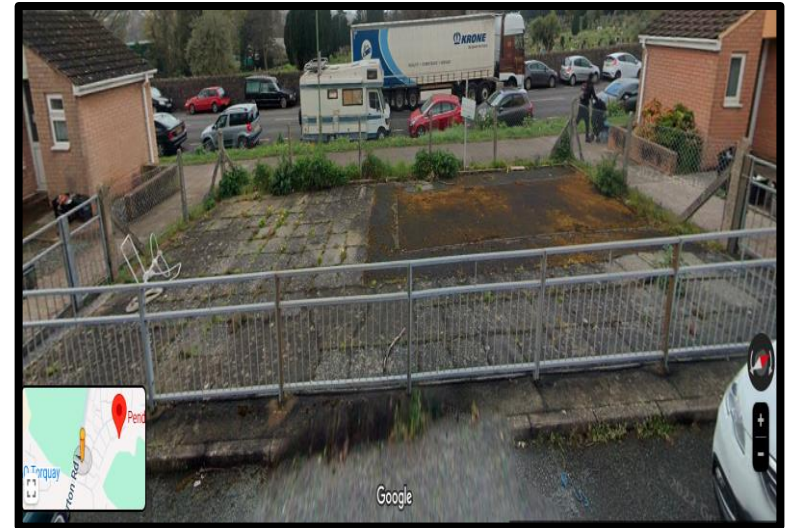
## 6. PALACE AVENUE FORMER PUBLIC TOILETS, PAIGNTON – AUCTION (ROUNDHAM)



# 7. LAND AT PENDENNIS ROAD, TORQUAY – AUCTION / PRIVATE TREATY (TORMOHUN)



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## 8. OLD BARN, TORRE MARINE – INFORMAL TENDER (TORMOHUN)

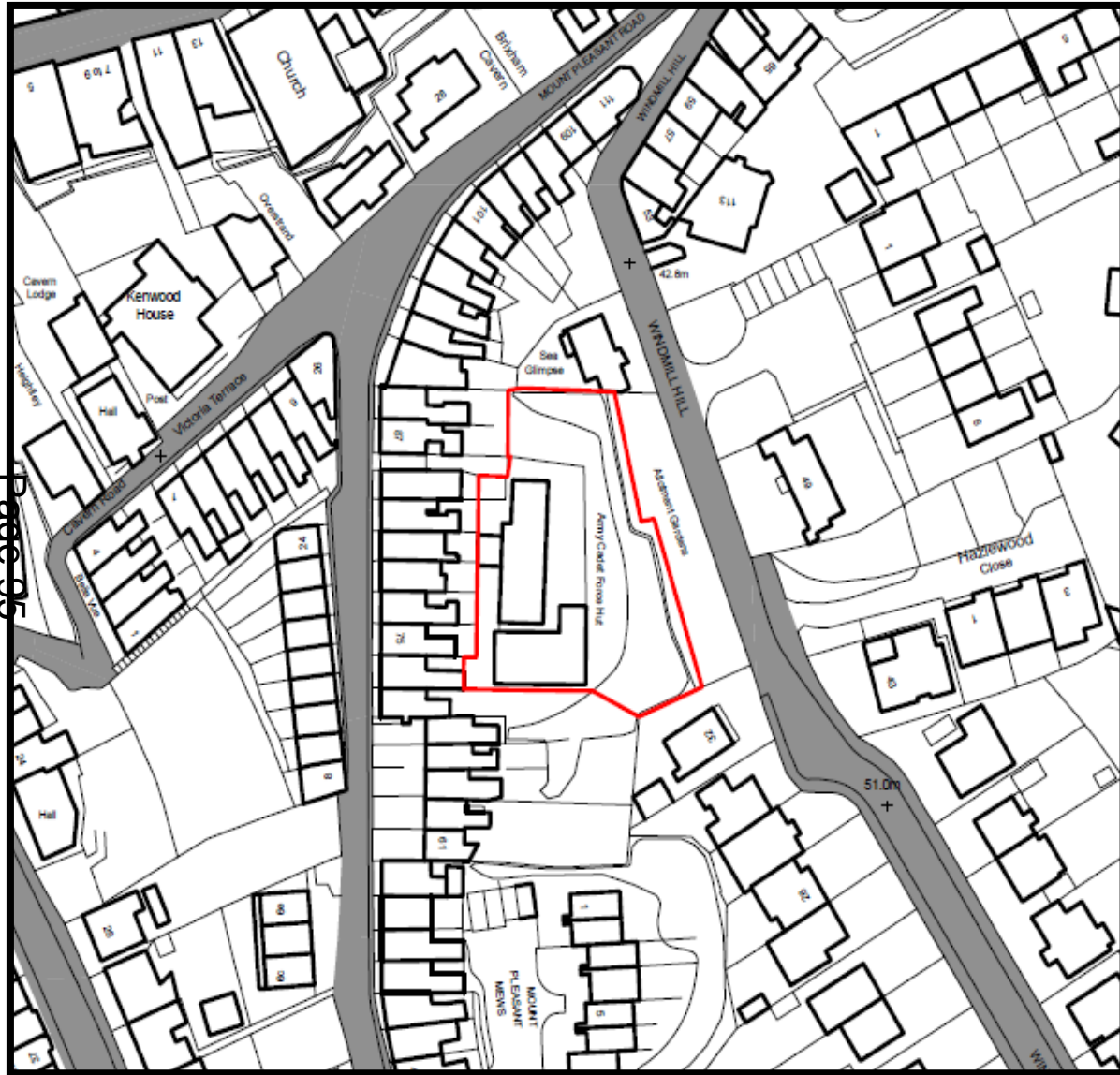


## 9. POLSHAM CENTRE, HIGHER POLSHAM ROAD, PAIGNTON – INFORMAL TENDER / AUCTION (CLIFTON)





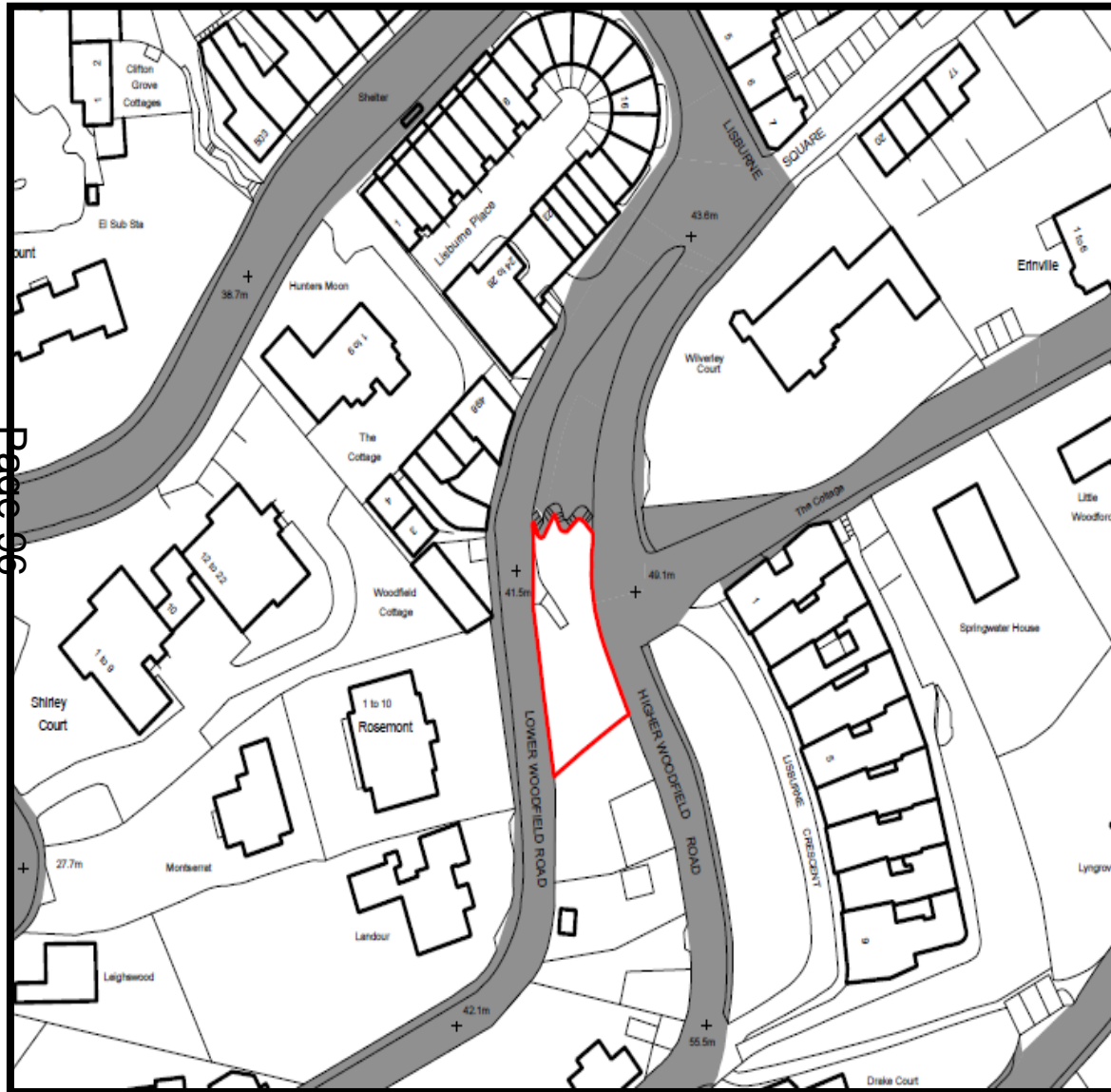
# 10. MOUNT PLEASANT FORMER CADET'S SITE, BRIXHAM – INFORMAL TENDER / AUCTION (ST PETERS WITH ST MARY)



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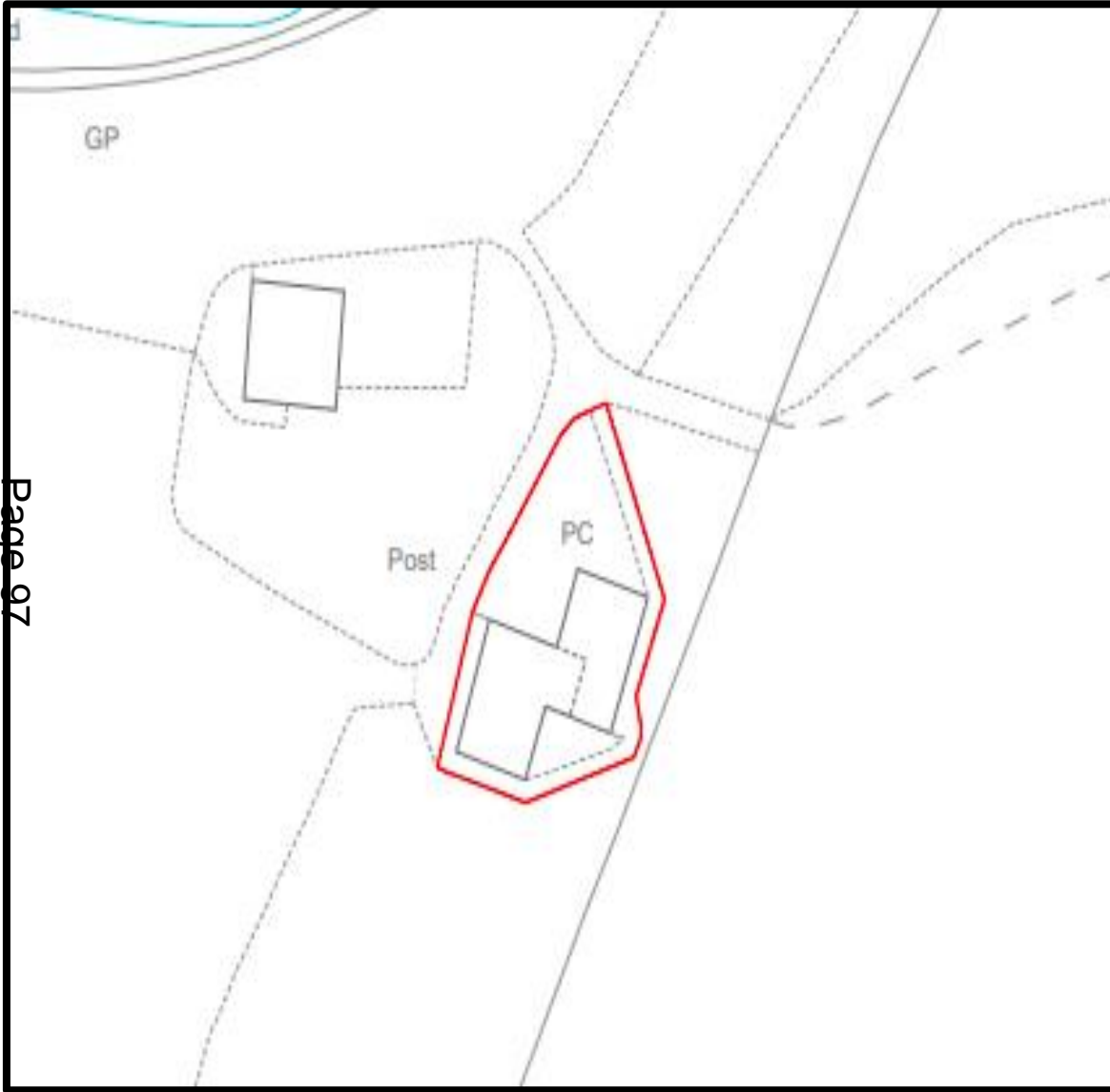


**11. DISUSED FORMER ICE HOUSE / STORE, LOWER WOODFIELD ROAD, TORQUAY – INFORMAL TENDER / AUCTION (WELLSWOOD)**





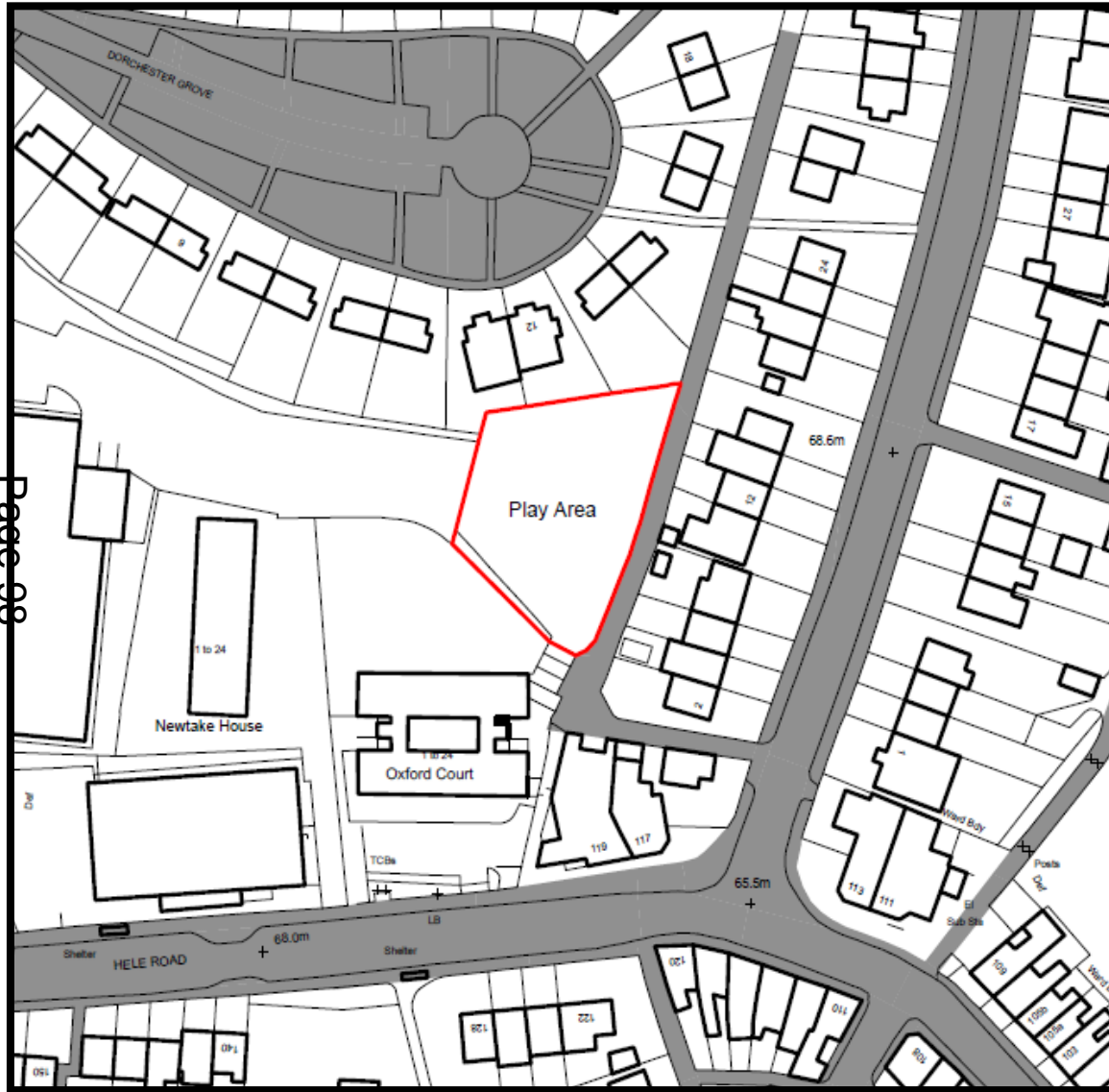
## 12. BROADSANDS REDUNDANT TOILETS – INFORMAL TENDER / AUCTION (CHURSTON WITH GALMPTON)



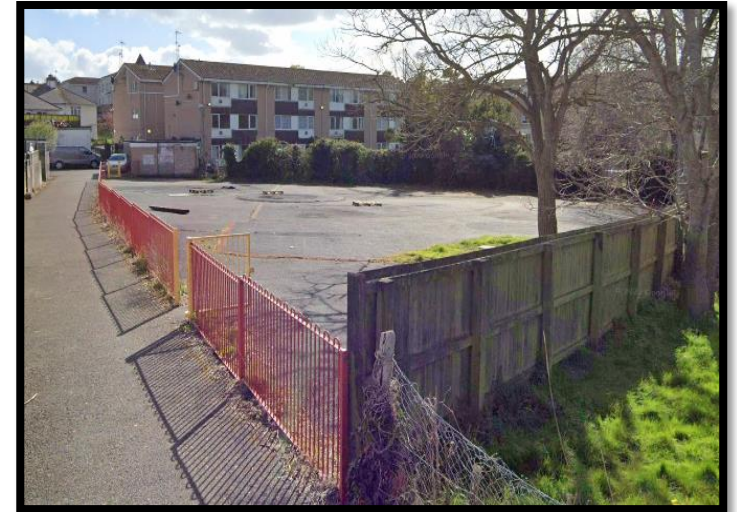
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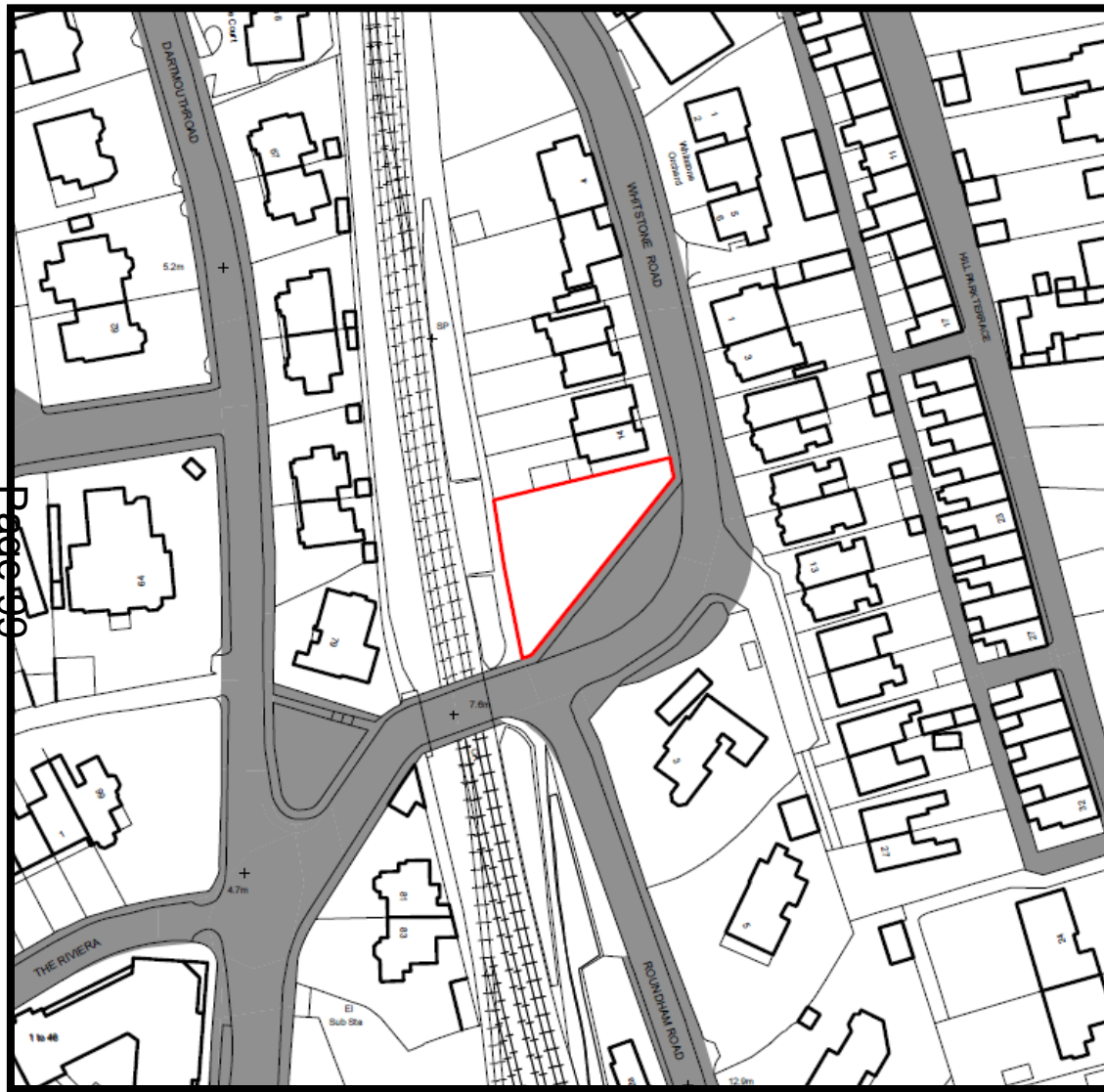
### 13. LAND AT SALISBURY AVENUE, HELE – PRIVATE TREATY (BARTON & WATCOMBE)



Page 98

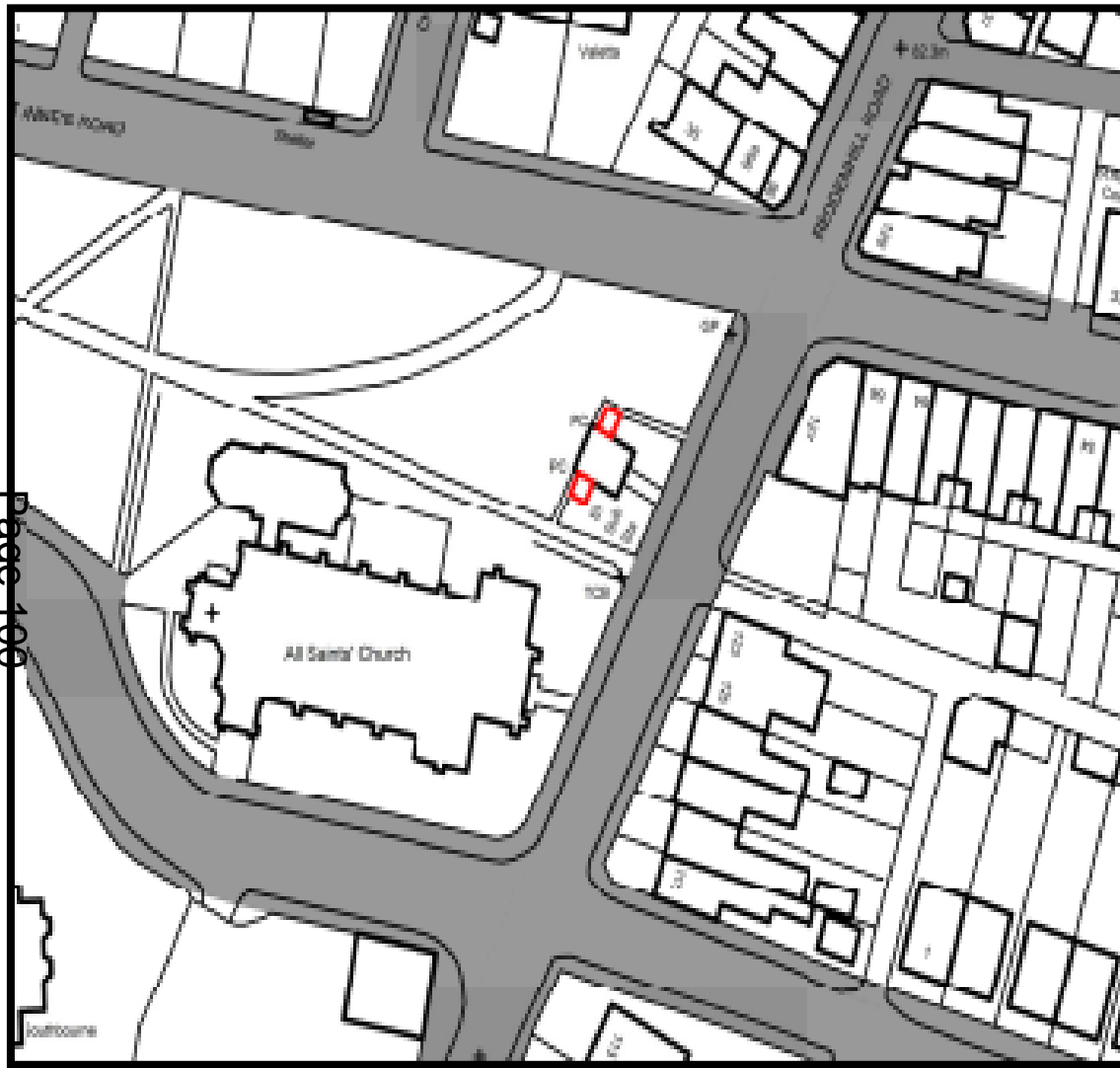


14. LAND ADJ. 14 WHITSTONE ROAD, PAIGNTON – INFORMAL TENDER (ROUNDHAM WITH HYDE)





15. REDDENHILL ROAD REDUNDANT TOILETS, CARY PARK – AUCTION / PRIVATE TREATY (ST MARYCHURCH)



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**Meeting:** Cabinet **Date:** 16/12/25

**Wards affected:** All

**Report Title:** Torbay Joint Health and Wellbeing Strategy: launch of public consultation

**When does the decision need to be implemented?** Now

**Cabinet Member Contact Details:** Hayley Tranter, Cabinet member for Adult and Community Services, Public Health and Inequalities, [hayley.tranter@torbay.gov.uk](mailto:hayley.tranter@torbay.gov.uk)

**Director Contact Details:** Lincoln Sargeant, Director of Public Health, [lincoln.sargeant@torbay.gov.uk](mailto:lincoln.sargeant@torbay.gov.uk)

**Authors:** Julia Chisnell, Consultant in Public Health [julia.chisnell@torbay.gov.uk](mailto:julia.chisnell@torbay.gov.uk)

## 1. Purpose of Report

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- 1.1 This paper request approval to proceed to formal public consultation with the draft Torbay Joint Health and Wellbeing Strategy 2026-30.

## 2. Reason for Proposal and its benefits

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- 2.1 The programmes of work described in the Strategy will help us to deliver our vision of a healthy, happy and prosperous Torbay by helping to promote the health and wellbeing of our population.

## 3. Recommendation(s) / Proposed Decision

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- 3.1 That the 'Our Healthy Neighbourhoods' Torbay Health and Wellbeing Strategy 2026-2030, as set out in Appendix 1 to the submitted report be launched for public consultation.

## 4. Appendices

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Appendix 1 'Our Healthy Neighbourhoods' Torbay Health and Wellbeing Strategy 2026-2030

### 1 Background

Local authorities and NHS have a joint duty to produce, through the Health and Wellbeing Board: (1) a Joint Strategic Needs Assessment (JSNA) and (2) a Joint Health & Wellbeing Strategy.

The Strategy should:

- address the needs & inequalities identified in the JSNA
- set out key strategic priorities for action & outcomes members will jointly achieve
- inform local commissioning
- promote integration between health & care, as well as other Local Authority functions such as housing, transport, economy, and environment.

The main requirement is to involve all Health and Wellbeing Board partners in development & delivery. There is no prescribed timing, content, format or lifespan.

Our current Strategy runs from 2022-26. Torbay – in parallel with Devon – is developing a new Strategy to run from 2026.

### 2 Key considerations

Some key considerations in the preparation of the 2026 Strategy:

- This is a time of particular organisational change, with the clustering of Integrated Care Boards and the prospect of Local Government Reorganisation. Any Strategy needs to be flexible in adapting to future local structures.
- Learning from the 2022-26 Strategy suggests it is desirable to allow for a refresh of detailed action plans annually or biannually, within the four year framework.
- The Government's 10 Year Plan for the NHS contains implications for local authorities. Alongside specific programme commitments, the plan proposes the creation of a 'Neighbourhood Health Service'. Local Authorities are partners in the development of neighbourhood health plans, under the leadership of Health and Wellbeing Boards.

### 3 Allied strategies and stakeholders

In addition to the 10 Year Plan, there are local strategies and stakeholders with a particular relevance to the development of our Health and Wellbeing Strategy, including among others:

- The new Devon Health and Care Strategy
- Torbay Corporate Plan, Economic Strategy, Housing and Homelessness Strategies, Regeneration plans, and strategic plans relating to Children's and Adults Social Care.

- The Torbay Story and Place Leadership Board.

#### 4 **Our approach**

In the light of (2) and (3), our approach in development the 2026 Strategy therefore follows some key principles:

- Engaging Health and Wellbeing Board members as a minimum
- Working in close partnership with Devon County Council and Plymouth City Council in terms of Strategy development and timescales
- Working closely with Integrated Care Board (ICB) colleagues and taking account of the developing ICB Health and Care Strategy
- Engaging with the Place Leadership Board, Local Care Partnership and Economy colleagues to enable shared priorities and some consistency of approach
- A focus on neighbourhood health and wellbeing.

#### 5 **Timetable**

The development timetable for this year’s report is below. This includes formal and informal engagement with Council and partner forums to allow opportunities for key constituencies to input into the report.

<b>Activity</b>	<b>Timeline</b>
Scoping discussions with partners	March – June 2025
Develop outline content	Sept – Oct 2025
Finalise draft Strategy	Oct – Nov 2025
Public consultation	Jan 2026 – Feb 2026
Approve & publish Strategy (full Council)	May 2026

#### 6 **Outline of content & themes for the 2026-30 Strategy**

The Strategy is designed to influence the implementation of health and wellbeing improvement programmes through the following routes:

- 1 Highlighting the needs in our population that all of us developing strategies, or commissioning services, need to respond to.
- 2 Summarising the areas of activity required to address our population needs, in the ways people have said they want to see.
- 3 Identifying the principles and priority areas which will inform delivery of the Strategy over the next four years.
- 4 Developing an annual delivery programme of three programmes each year which will be sponsored by the Board.

The **key challenges** in the Strategy are taken from the recently published 2025/26 Joint Strategic Needs Assessment [TORBAY JOINT STRATEGIC NEEDS ASSESSMENT 2025/26](#).

Feedback from the recent **engagement** on the NHS 10 Year Plan has informed the Strategy.

The **vision** of the Strategy is around *healthy neighbourhoods*, with a focus on delivering *prevention in place*.

Draft **priority delivery programmes** for the first year, developed and agreed with Health and Wellbeing Board members, are:

- *Healthy spaces - children and young people*
  - Tackling the issues of low physical activity, poor diet, home or school insecurity, education underachievement, and unreadiness for work.
  - Focusing on the work relating to the 'play' domain begun under the auspices of Child Friendly Torbay.
  - Led by community groups in partnership with the local authority and other stakeholders.
  - Involving a programme of activities to build physical, mental and social health and wellbeing.
- *Healthy work - working age adults*
  - Tackling the issues of unemployment through physical or mental ill health, NEETs, and disparities in opportunity for care experienced young people and carers
  - Focusing on Connect to Work with wrap around support from NHS and VCSE partners
  - Building confidence, employment opportunities, mentoring, practical, health, and social support.
- *Healthy ageing - older adults*
  - Tackling disparities in frailty onset, ill-health, and dependence on social care, isolation, housing insecurity
  - Age Friendly actions around housing, transport and health

- Led by VCSE, with local authority and other partners

## 7. Financial Opportunities and Implications

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7.1 None identified

## 8. Legal Implications

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8.1 None identified

## 9. Engagement and Consultation

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9.1 The draft Strategy has been developed with input from stakeholders including Health and Wellbeing Board and Torbay Place Board members, Council teams, commissioners, Local Care Partnership representatives, Voluntary and Community sector colleagues. It incorporates feedback from recent public engagement in relation to the NHS 10 Year Plan including the plan for neighbourhood health.

9.2 This paper requests approval to proceed to public consultation.

## 10. Procurement Implications

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10.1 None identified

## 11. Protecting our naturally inspiring Bay and tackling Climate Change

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11.1 Promoting health and wellbeing includes enhanced use of our natural green and blue spaces through active travel, physical activity, healthy spaces, and connecting with nature.

11.2 Climate change is an identified risk to health through increased infections, population displacement, excess heat and cold, and mental distress. Actions to mitigate the impact are included in our recommendations around health protection and health promotion.

## 12. Associated Risks

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12.1 No specific risks are identified. The Strategy is built on tackling the needs and risks to population health highlighted in the Joint Strategic Needs Assessment.

## 13. Equality Impact Assessment

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Age	<p>18 per cent of Torbay residents are under 18 years old.</p> <p>55 per cent of Torbay residents are aged between 18 to 64 years old.</p> <p>27 per cent of Torbay residents are aged 65 and older.</p>	<p>The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.</p> <p>Different age-groups have different health risks; these are highlighted for priority activity. Year 1-2 priority 1 focuses on mental, physical and social wellbeing of children and young people. Priority 3 focuses on Age Friendly actions around housing, transport and health.</p>	Not applicable	Not applicable
Carers	<p>At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.</p>	<p>The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision. Carers are highlighted as a priority for support.</p>	Not applicable	Not applicable
Disability	<p>In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by a</p>	<p>The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.</p>	Not applicable	Not applicable



	physical or mental health condition or illness.	People with physical and mental ill-health and disabilities are highlighted for activity.		
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Pregnancy and Paternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since the middle of the last decade across all geographical areas.	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.  The Strategy contains guidance for commissioners and those developing strategies which includes analysis of	Not applicable	Not applicable

	amongst the 20% most deprived areas in England.	differential provision, access and outcomes when planning services, to ensure inequalities are addressed.		
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	<p>The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.</p> <p>The Strategy contains guidance for commissioners and those developing strategies which includes analysis of differential provision, access and outcomes when planning services, to ensure inequalities are addressed.</p>	Not applicable	Not applicable
Sex	51.3% of Torbay's population are female and 48.7% are male	<p>The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.</p> <p>The Strategy contains guidance for commissioners and those developing strategies which includes analysis of differential provision, access and outcomes when planning services, to ensure inequalities are addressed.</p>	Not applicable	Not applicable
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

		The Strategy contains guidance for commissioners and those developing strategies which includes analysis of differential provision, access and outcomes when planning services, to ensure inequalities are addressed.		
Armed Forces Community	In 2021, 3.8% of residents in England reported that they had previously served in the UK armed forces. In Torbay, 5.9 per cent of the population have previously served in the UK armed forces.	The Torbay Joint Health and Wellbeing Strategy aims to promote and improve the health and wellbeing across the whole of our population. No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		People in more challenged socio-economic circumstances are at greater risk of poor health and wellbeing and are therefore highlighted for priority activity.	Not applicable	Not applicable
Public Health impacts (Including impacts on the general health of the population of Torbay)		All programmes are designed to improve population health.	All programmes are designed to improve population health.	Not applicable
Human Rights impacts		Services and providers will remain cognisant of human rights, including the right to life, health, privacy, education and prohibition of discrimination.	Not applicable	Not applicable
Child Friendly	Torbay Council is a Child Friendly Council and all staff and Councillors are Corporate Parents and have a responsibility towards cared for and care	Highlighted as a priority activity.	Not applicable	Not applicable

	experienced children and young people.			
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## 14. Cumulative Council Impact

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- 14.1 The Strategy takes account of priorities and activities across People and Place teams, including economic strategy, adult and children's social care, education and housing.
- 14.2 All teams are expected to take note of the needs and priorities highlighted in the Strategy when developing strategy or commissioning services.

## 15. Cumulative Community Impacts

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- 15.1 All of these programmes involve close partnership working across the Integrated Care System, including voluntary, community and social enterprise (VCSE) sector, and all are intended to promote and improve health across the whole of our population.

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## Our Healthy Neighbourhoods

# Torbay Health & Wellbeing Strategy

2026-30



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# Why do we need a Strategy for Health & Wellbeing?

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What is a Health & Wellbeing Strategy?	Why do we need one?	Who is involved?	How does it improve health & wellbeing?
<ul style="list-style-type: none"><li>• A Strategy to address the needs &amp; inequalities of our population &amp; set out our strategic priorities for action</li></ul>	<ul style="list-style-type: none"><li>• To improve health &amp; wellbeing, &amp; reduce inequalities, through working better together</li></ul>	<ul style="list-style-type: none"><li>• All Health &amp; Wellbeing Board partners, in consultation with our community</li></ul>	<ul style="list-style-type: none"><li>• By informing local commissioning</li><li>• Promoting integration between health &amp; care, housing, economy, transport &amp; environment</li></ul>

Health and Wellbeing Boards bring together local authorities, health and care organisations, police, voluntary sector, and other partners, with the aim of improving health and reducing inequalities.

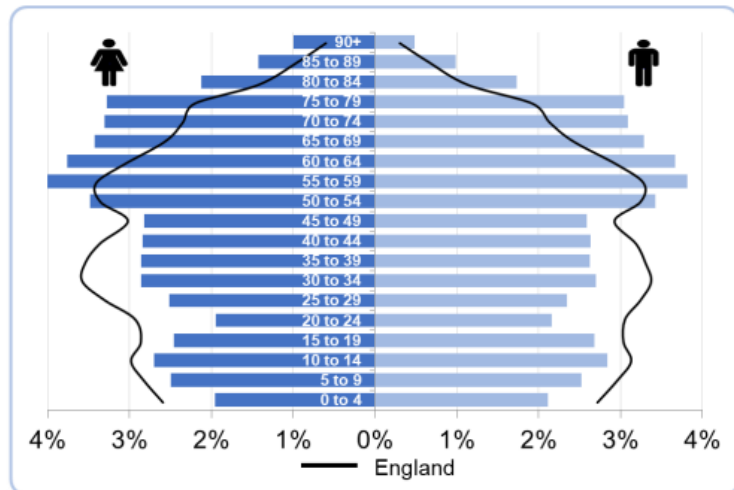
Every Health and Wellbeing Board is required to develop a Health and Wellbeing Strategy setting out the plan for improving the health and wellbeing of the local population. These will be very relevant to the expectations in the NHS 10 Year Plan for the development of *neighbourhood health*.

What could be more important than improving the health and wellbeing of our population?

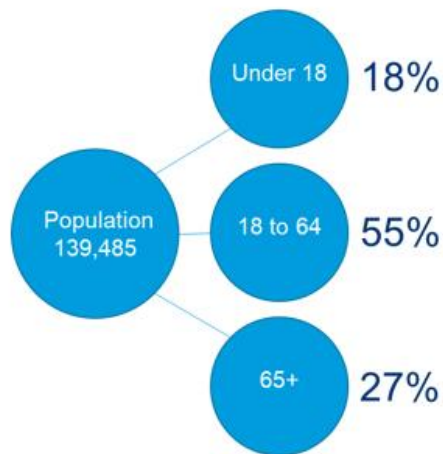
# Torbay at a glance

Torbay is a coastal community with comparatively high levels of deprivation, and strong natural and human assets

We have a significantly older age profile than England, with an average age of 49 compared with 40 nationally



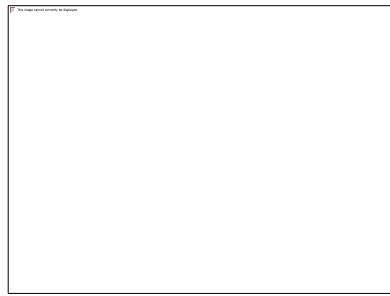
We have a much lower working age population than England and the South West



1 in 3 of our residents will be aged 65 and over by 2033



There is 23 years difference in the median age between King's Ash and Wellswood wards



How long we live varies significantly between men and women, and between the different wards in Torbay



8 years

Difference in life expectancy between most and least deprived areas

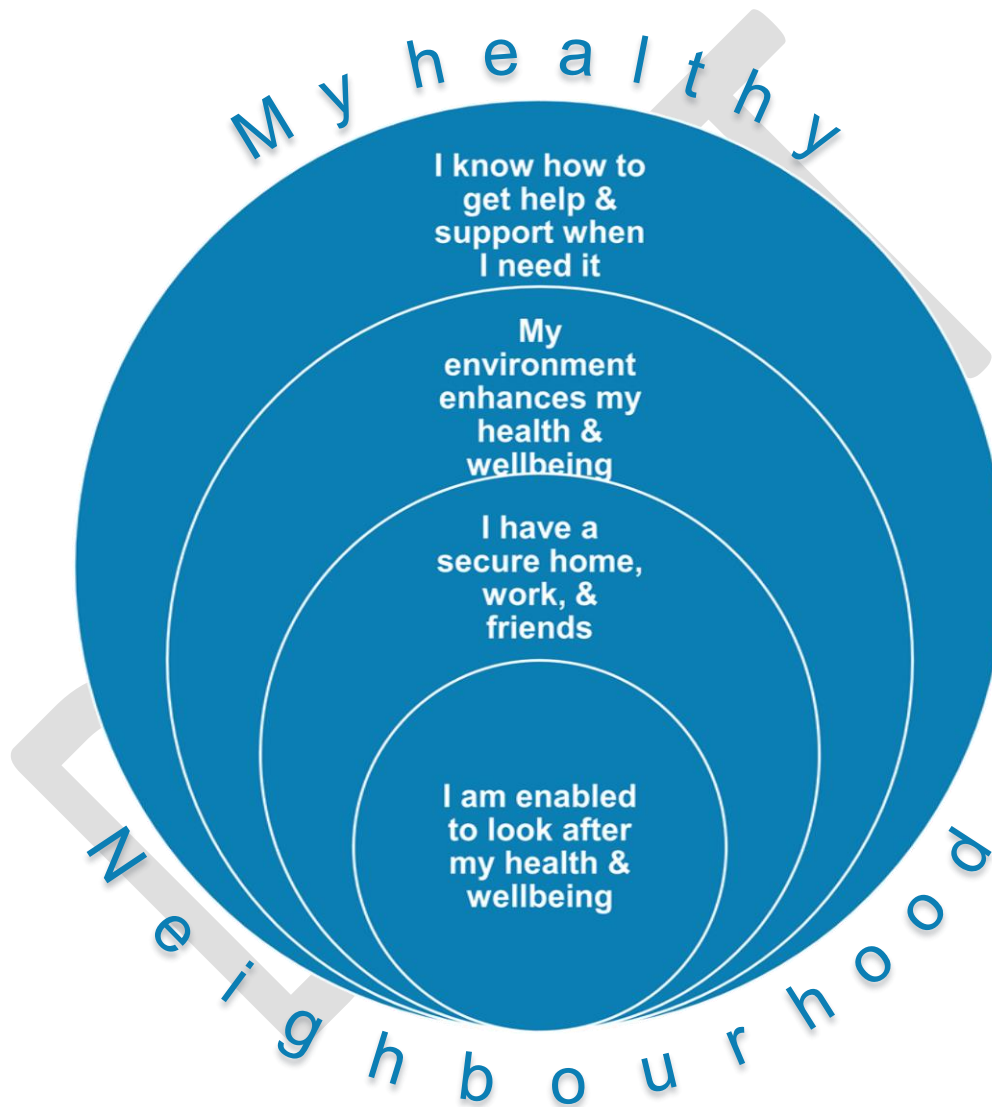
Almost 1 in 4 of our residents have health conditions or disabilities that reduce their ability to carry out day-to-day activities. Numbers are much higher in our more deprived wards



# Our vision

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*Healthy neighbourhoods where people of all ages  
can live, work and thrive*



# What makes a healthy neighbourhood?

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## What does national policy and strategy say?

Under the Government's 'Plan for Change' there are five national missions to deliver a decade of national renewal. All five are relevant to our work as statutory and voluntary partners in Torbay, but there is particular resonance in the focus on economic growth, the NHS, and breaking down the barriers to opportunity through giving every child the best start in life.

In order to build an NHS fit for the future, the 10 year Health Plan for England refocuses health around three key shifts:

- Hospital to community
- Analogue to digital
- Sickness to prevention

These are supported by the creation of a *neighbourhood health service* in which all care should be as local as it can be - in the home if possible - and digital by default.

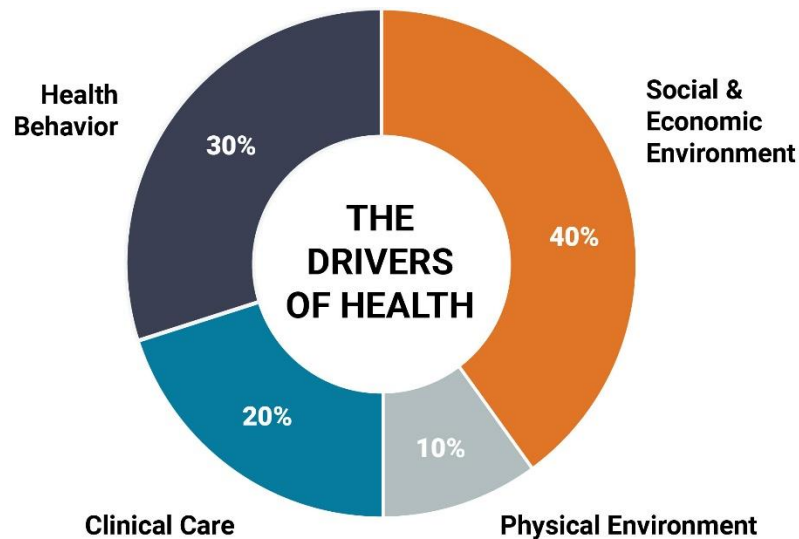
Healthy communities, or healthy places, are not new. With an emphasis on prevention, *healthy neighbourhoods* are a function of all the determinants of health working together to influence individual and community wellbeing.



Dahlgren and Whitehead, 1991



Health and care services have a relatively minor influence on our health, with the greater impact from the way we live, and the environment we live in. And when the way we live is so heavily influenced by environmental factors, they indeed play by far the largest role.



*Neighbourhood health is not only, or even predominantly, the responsibility of health services. A response to these and similar problems requires the coordinated mobilisation of the assets in a community including communities themselves.*

Department of Health & Social Care July 2025

What constitutes a *neighbourhood* is not formally defined. A neighbourhood might be different things to different people, and to different organisations. The important thing is the move to *local* - wherever we live, work and spend our time - and the opportunity to develop local services and programmes in real collaboration with the people who live there.

## What are our communities telling us?

Through engagement in Torbay and Devon to inform the NHS Long Term Plan, residents were asked what was important to them in terms of neighbourhood health. This is what they said.

### Health promoting communities

Healthy communities are:

- Connected, with strong local networks and support systems
- Inclusive, especially for people with disabilities, older adults, and ethnically diverse communities
- Empowered, with access to information and the ability to shape services

### Fair and easy access to support

We want to see:

- Better access to GPs and primary care
- Joined-up services across health, social care, and community support
- Equity in service provision, especially in coastal, rural, and deprived areas
- Digital inclusion:
  - Technology should support—not replace—human care
  - Services must remain accessible to those without digital skills or internet access

### Enabling us to look after our own health

We support a shift from treating illness to preventing it, through:

- Health education in schools and communities
- Annual health checks, especially for older people
- Lifestyle support (e.g. healthy eating, exercise, smoking cessation)
- Screening services for early detection
- Not blaming individuals for poor health outcomes

## **Locally based care**

We support moving care from hospitals into communities:

- Services closer to home – providing care that is community-based, accessible, personalised, and empowering
- Increased convenience, and earlier detection through community diagnostic centres and virtual wards

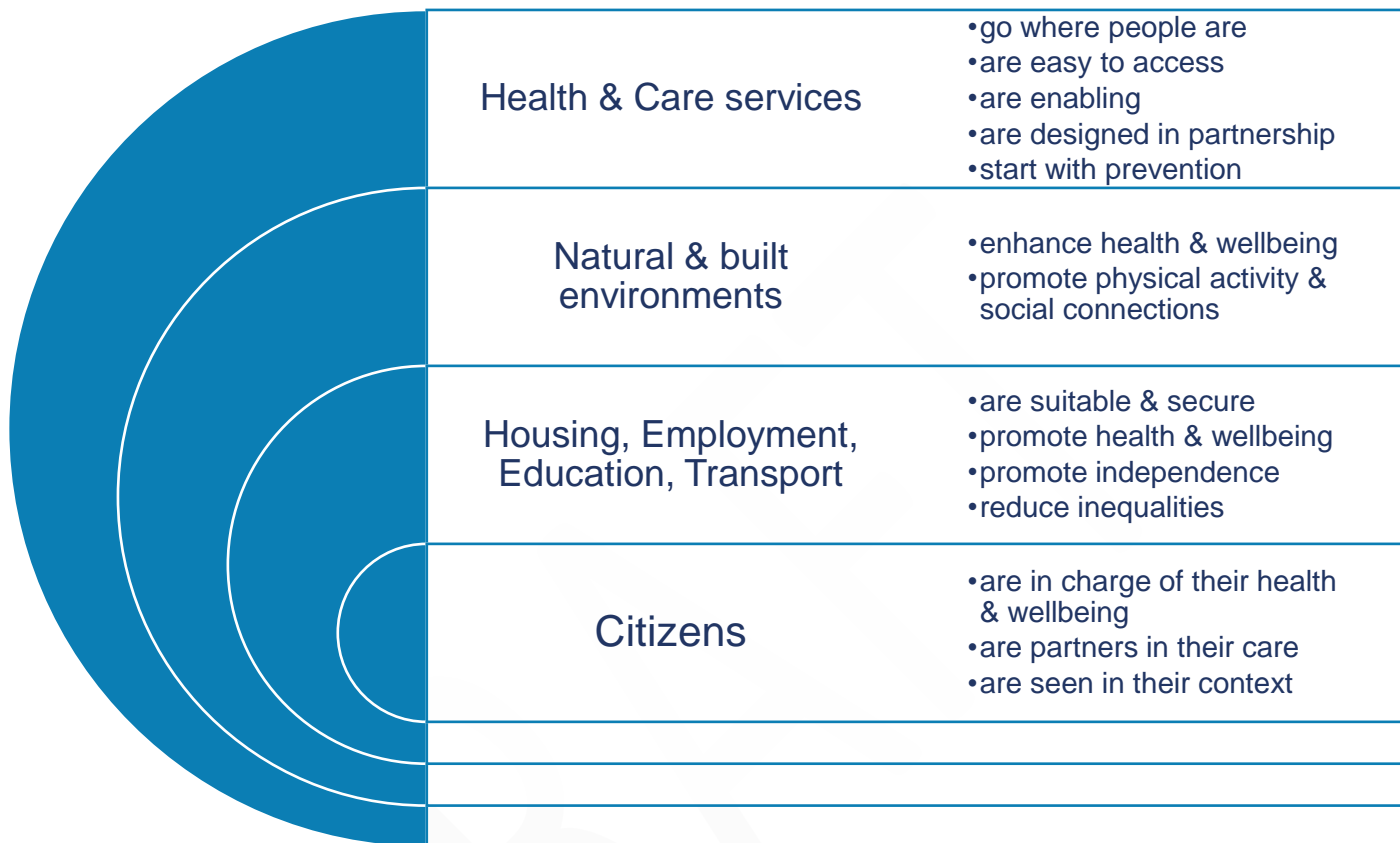
## **Support to look after our mental and emotional health**

We want to see:

- Mental health support in schools
- Early intervention
- Listening to young people's concerns
- More education around mental health and wellbeing
- Accessible community mental health services

## In summary

A healthy neighbourhood is somewhere where...



Health & Care services	<ul style="list-style-type: none"><li>•go where people are</li><li>•are easy to access</li><li>•are enabling</li><li>•are designed in partnership</li><li>•start with prevention</li></ul>
Natural & built environments	<ul style="list-style-type: none"><li>•enhance health &amp; wellbeing</li><li>•promote physical activity &amp; social connections</li></ul>
Housing, Employment, Education, Transport	<ul style="list-style-type: none"><li>•are suitable &amp; secure</li><li>•promote health &amp; wellbeing</li><li>•promote independence</li><li>•reduce inequalities</li></ul>
Citizens	<ul style="list-style-type: none"><li>•are in charge of their health &amp; wellbeing</li><li>•are partners in their care</li><li>•are seen in their context</li></ul>

# How will we deliver our vision for neighbourhood health?

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This Strategy is designed to influence the implementation of health and wellbeing improvement programmes through the following routes:

- 1 **Highlighting the needs** in our population that all of us developing strategies, or commissioning services, must respond to
- 2 **Summarising the areas of activity** required to address our population needs, in the ways people have said they want to see
- 3 Identifying the **priority areas** we want to focus on as a Health and Wellbeing Board over the next four years.
- 4 Describing the **principles** which underpin our Strategy and how it is implemented.
- 5 Developing a decision framework to guide selection of Health & Wellbeing Board **annual delivery programmes**, sponsored by the Board, to deliver our priorities. These will be reviewed annually but a delivery programme may be continued through more than one year.

# What are the needs of our population?

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## Our key challenges

### Economy, housing & inequalities

- Torbay is ranked as the most deprived local authority in the South West and our **economy** is ranked among the weakest in England.
- Average wages are significantly below the regional and national average with less of the population in full-time **employment** than England.
- There is a continuing impact of the pandemic and persistent high **cost of living**, especially in utilities and food.
- Those who live in the most **deprived areas of our communities are disproportionately affected.**
- Torbay has a growing number of households experiencing **fuel poverty**. Old housing stock is particularly fuel inefficient.
- There is a consistent pattern of **worse health and educational outcomes** for those people who live **in more deprived areas.**
- There is significant **variation in health and wellbeing** across the bay.
- In our most affluent areas residents can expect to live on average almost eight years longer than those in our more deprived communities.
- There are significant **gaps in healthy life expectancy** (years in good health) between the most affluent and deprived areas.



## Children & young people

- The number of **cared for children** within the local authority remains significantly higher than England. Rates of referrals to children's social care are consistently much higher than England.
- Torbay schools have a significantly higher proportion of pupils requiring **special educational needs** support through an Education, Health & Care Plan than England although the gap has narrowed.
- Persistent pupil **absenteeism** remains at significantly high levels following the pandemic. Rates are much higher among children from our more deprived areas.
- **Teenage pregnancies** (under 18 years) have fallen over the last decade but are still higher than England.
- Our children have **poor oral health**. There are consistently high rates of hospital dental extractions among children due to dental decay, particularly among Torbay's more deprived communities.

## Working age adults

- The number of those who are of **working age is projected to fall** over the next 20 years to approximately 50% of the population from its current rate of 55%.
- A consistently high rate of people are **homeless** or threatened with homelessness.
- There are high **levels of vulnerability** in the population, including groups with specialist needs and high levels of mental ill health.
- There are consistently high levels of **self-harm and suicide**.

## Older adults

- Torbay has high levels of need requiring **support from Adult Social Care** in the 18 to 64 population and also in the population over 65.
- We have very **high rates of unpaid carers**. The 2021 Census showed that there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care. This care is disproportionately provided by women.
- We have an **ageing population** with 1 in 3 Torbay residents expected to be 65 and over by the middle of the next decade. This will also put increasing demand on health and social care.

## Protecting our health

- **Screening and immunisation** rates are lower than they need to be to protect our population from disease. There have been falls in breast and cervical cancer screening rates, childhood immunisation rates, and HPV vaccination rates in girls, since the pandemic.

## Health behaviours

- Approximately **1 in 3 adults in Torbay are obese**. **1 in 4 reception age children** and more than **1 in 3 Year 6 children are overweight or obese**.
- Around **1 in 6 adults in Torbay smoke**.
- There are high levels of **admissions to hospital related to alcohol**, and high levels of preventable deaths from liver disease.

## The needs in more detail

More detail about the needs of our population can be found in the annual **[Joint Strategic Needs Assessment and Ward Profiles](#)**

# Activities required to address our population needs

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These are the overall areas of activity required to address our population needs, in the ways people have said they want to see.

They are intended to be a guide for all of us developing strategies or commissioning services in Torbay.

## Economy, housing & inequalities

- Take a **poverty reduction** approach in all policies
- Ensure there are the **jobs, skills, homes & culture** in the Bay that make it attractive to live and work here
- **Start early** – support the pipeline from education into employment
- Recognise the links between health & wealth; **focus on the determinants of health** & wellbeing (jobs, homes, education) as well as access to health & care
- In every intervention, **consider the deprivation gradient** – who has the poorest outcomes & the greatest need? **Target interventions proportionately** to reduce inequalities

## Children & young people

- **Focus on prevention and enabling**
- Take a graded approach – from **universal to targeted support** when needed
- Gather a **team around the family** to support healthy development for all our children
- Maintain the **'early help'** approach, getting the right support, when & where it is needed
- **Co-design** interventions with those intended to benefit (eg people with SEND, those who are care experienced)

- Develop interventions that will **break the cycle** of disadvantage, poor health & wellbeing
- Improve access to **good oral health**; focus on prevention

## Working age adults

- Strengthen **employment opportunities & skills** for all age groups
- Support & enable people who are **out of work through ill-health** back into employment
- Develop **sufficient housing** for people to live & work in the Bay
- Ensure health & care **reach out into the community, going where people are**
- Make it **normal to talk about mental health**; promote resilience & confidence around the *ways to wellbeing*; increase access to information & support; expand peer support & training

## Older adults

- Take an **enabling, 'coaching' approach**, building on people's strengths
- Think **'home first'**, enabling people to stay at home rather than go into hospital or long term care
- **Focus on prevention**; expand *healthy ageing* initiatives enabling people to build their physical, mental and social health & wellbeing
- **Implement Age Friendly** initiatives to promote healthy environments as we age, including housing, transport, planning, employment
- **Support & enable carers** to look after their own health & wellbeing

## Protecting our health

- **Increase uptake of immunisation & screening** through targeted promotion & easier access
- Design delivery in partnership with groups or communities who have low uptake

## Health behaviours

- Take a **comprehensive approach**: focus on healthy weight, healthy food, healthy environments
- **Focus on enabling** people to manage & improve their own health & wellbeing
- **Start as early as possible** – healthy and unhealthy behaviours are laid in childhood and in some cases before birth
- **Focus on healthy places & spaces** – family hubs, schools, green and blue spaces, workplaces, neighbourhoods

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# Identifying our priorities

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The needs and activities outlined in this Strategy cover the full breadth of the health and wellbeing of our population.

To work towards our vision for healthy neighbourhoods, we have identified a priority approach which we as a Health and Wellbeing Board, together with our partners, want focus on for the next four years. This is intentionally quite broad, to allow for creative local approaches to improving neighbourhood health and wellbeing.

Our goal is to promote health and wellbeing through health promoting places.

This will involve:

- **looking first at the causes** of health and wellbeing, for example addressing the housing, financial, educational or employment situations that contribute to poor health
- **detecting health problems early** so they can be treated before they worsen, for example identifying high blood pressure and preventing future stroke
- **taking an enabling approach**, building on people's strengths to promote their own health and wellbeing
- **building on our South inequalities strategy** to identify those who have the worst health outcomes and opportunities, and scaling our interventions to support and enable those who need most help the most
- **targeting settings** such as schools, homes or workplaces, **or spaces** such as town centres, transport systems or community areas.



# Principles underpinning our Strategy

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## Approach

- An overarching strategic framework
  - responding to the needs of the Joint Strategic Needs Assessment
  - within the context of developing healthy neighbourhoods
- Annual priority delivery programmes where Health & Wellbeing Board will sponsor delivery

## Priorities

- should respond to needs identified in the Joint Strategic Needs Assessment but not attempt to cover too many areas
- should be areas where multi-agency working is needed and where all members of the Health and Wellbeing Board have a role and can contribute

## Delivery programmes

- should reduce health and social inequalities
- should be developed through a process of co-design with the populations who are intended to benefit
- should target health through the wider causes of poor health

## Interventions

- should be based on good evidence and best practice

## Outcomes

- should be measurable and meaningful to citizens

# Our Strategy in summary

*Healthy neighbourhoods where people of all ages can live, work and thrive*

Our vision



Our aspirations  
for health  
promoting  
neighbourhoods

Health & Care services	<ul style="list-style-type: none"> <li>•go where people are</li> <li>•are easy to access</li> <li>•are enabling</li> <li>•are designed in partnership</li> <li>•start with prevention</li> </ul>
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Citizens	<ul style="list-style-type: none"> <li>•are in charge of their health &amp; wellbeing</li> <li>•are partners in their care</li> <li>•are seen in their context</li> </ul>

Our priority approach

We will promote healthy neighbourhoods through a focus on preventing poor health, and enabling people to promote their own health and wellbeing, in the places where they live and work

Our activities should:

The principles underpinning our Strategy

- respond to needs identified in the Joint Strategic Needs Assessment
- be areas where multi-agency working is needed and where all members of the Health and Wellbeing Board have a role and can contribute
- reduce health and social inequalities
- be developed through a process of co-design with the populations who are intended to benefit
- target health through the wider causes of poor health
- be based on good evidence and best practice
- be measurable and meaningful to citizens

# Annual delivery plans

This is the framework which we will use to guide the selection of Health & Wellbeing Board annual delivery programmes. Programmes will be reviewed annually but a priority programme may be continued through more than one year.

<b>Annual delivery programme selection framework</b>			
<b>What is the target population?</b>	<b>Children &amp; young people</b>	<b>Working age adults</b>	<b>Older adults</b>
Areas of inequality or where intervention may be targeted for best effect	<ul style="list-style-type: none"> <li>• Care experienced</li> <li>• With special educational needs &amp; disabilities</li> <li>• Caring for others</li> <li>• In transition to adult</li> </ul>	<ul style="list-style-type: none"> <li>• Low income households</li> <li>• Not working through ill-health</li> <li>• Caring for others</li> <li>• Insecurely housed</li> </ul>	<ul style="list-style-type: none"> <li>• Pre or prematurely frail</li> <li>• Inactive or isolated</li> <li>• Caring for others</li> <li>• Approaching retirement</li> </ul>
<b>What are the target needs?</b>	<b>Needs identified in the Joint Strategic Needs Assessment</b>		
Economic	Lack of jobs & skills Low incomes Unemployment through ill-health Insecure housing, unsuitable accommodation Fuel poverty		
Dependency	Levels of child & adult social care Special educational needs & disabilities Long term health conditions (prevention, early detection, management)		

	Caring responsibilities
Mental & social health & wellbeing	Poor mental health & wellbeing Suicide & self-harm Isolation
Health behaviours	Alcohol, smoking, unhealthy weight, oral health, screening and vaccination
<b>Assessing the programme or intervention</b>	
Neighbourhood approach	How will it promote neighbourhood health?
Evidence base	Is there quality evidence or best practice? Can we adopt learning from other sites? Or do we need primary research / test & learn?
Prevention first	Is it taking a prevention approach?
Enabling approach	Will the intervention build on people's strengths to promote their own health and wellbeing?
Place	What locations or settings are being targeted?
Inequalities	How will the intervention tackle inequalities?
Partnership	Do all partners have a role? Is there scope for co-design?
Added value	Is there scope for innovation? Creativity? Doing things differently?
Outcomes	Are there meaningful success measures?

# How we will know if we are having an impact

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The Joint Strategic Needs Assessment is our annual barometer of health and wellbeing in our communities and neighbourhoods across the Bay. Many of these measures are longer term, and will show us over time whether progress is being made.

Individual priority delivery programmes will have individual outcome measures. These will include national health indicators but also more short term local indicators agreed by partners. These should reflect the principles of the Strategy, being real and meaningful for those whom the intervention is designed to benefit.

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# How we developed this Strategy

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This Strategy was developed in collaboration with members of the Torbay Health and Wellbeing Board with input from stakeholders including Local Authority, NHS, and Community and Voluntary Sector partners.

It was informed by insights from local community engagement and consultation with local residents.

It is based on the evidence of the Joint Strategic Needs Assessment for Torbay which sets out the health status of the population including the social and economic factors influencing our health.

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# Year 1 priority action areas

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**Overarching theme**      **Healthy neighbourhoods**

**Priority 1**      **Healthy spaces**

**Target population**      **Children & young people**

Needs

- Inequalities in opportunity
- Physical ill-health
- Low activity levels
- Poor diet
- Home or school insecurity
- Educational underachievement
- Unreadiness for work

Intervention/s

- Programme of activities to build **physical, mental and social** health and wellbeing
- Junior **work placements**
- Community led **research into homeschooling**
- **Pipeline from education into work** – via Coastal Navigators Network programme
- **SEND/NEET coaching & mentoring** programme
- Child Friendly Torbay – **play** domain

Lead & co-design partners

- Community partnership, Play Torbay collaborative, Torbay Council
- Health & Wellbeing Board partners, NHS, VCSE
- Co-design with families and young people in the lead

**Priority 2**

**Healthy work**

**Target population**

**Working age**

Needs

- Population not working due to physical and mental ill-health
- NEETs
- Disparities in employment for people with SEND, those who are care experienced, and carers

Intervention/s

- **Connect to Work programme with wraparound:**
- NHS identification of people off work through ill-health
- NHS support for long term conditions (eg mental health, musculo-skeletal)
- VCSE identification and support for those further from employment – confidence, mentoring, buddying, practical and social interventions

Lead & co-design partners

- Torbay Council and Local Care Partnership
- Health & Wellbeing Board partners, Employers, NHS, VCSE
- Co-design with target groups eg care experienced

**Priority 3**

**Healthy ageing**

**Target population**

**Older adults**

Needs

- Inequalities in life expectancy, frailty onset, ill-health and long term conditions, dependence on formal social care
- **Social isolation**
- **Digital exclusion**
- **Carer** inequalities in health and social wellbeing
- **Housing** insecurity
- **Access** to services and amenities

Intervention/s

- **Age Friendly** activities on housing, transport and health

Lead & co-design partners

Torbay Assembly, Torbay Council, Health & Wellbeing Board partners  
Co-design with older adults in Torbay

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# References

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[Joint Strategic Needs Assessment \(JSNA\) and Ward Profiles - Torbay Knowledge and Intelligence](#)

[South Devon and Torbay inequalities Strategy?](#)

[NHS 10 Year Health Plan - One Devon](#)

[Plan for Change - GOV.UK](#)

[10 Year Health Plan for England: fit for the future - GOV.UK](#)

[Fair society, healthy lives : the Marmot Review : strategic review of health inequalities in England post-2010. - GOV.UK](#)

[Marmot Review 10 Years On - IHE](#)

[Communities And Health | The King's Fund](#)

[Neighbourhood Health: The Idea Isn't Radical But Implementing It Would Be | The King's Fund](#)

[Healthy and safe communities - GOV.UK](#)

[Shaping Places for Healthier Lives: about the programme | Local Government Association](#)

[NHS England » Your invitation to be involved in the National Neighbourhood Health Implementation Programme](#)

[Delivering a neighbourhood health service: what the 10 Year Health Plan means for local integration | NHS Confederation](#)

[Torbay Story - Home](#)

**Meeting:** Cabinet

**Date:** 16 December 2025

**Wards affected:** All Torbay wards

**Report Title:** Inclusion Annual Report

**When does the decision need to be implemented?** Upon consideration by Cabinet on 16 December 2025

**Cabinet Member Contact Details:** Cllr Hayley Tranter, Cabinet Member for Adult and Community Services, Public Health and Inequalities, hayley.tranter@torbay.gov.uk

**Director/Divisional Director Contact Details:** Matthew Fairclough-Kay, Director of Corporate Services, matthew.fairclough-kay@torbay.gov.uk

## 1. Purpose of Report

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- 1.1 This paper shares with Cabinet the progress that Torbay Council has made in promoting equality in the past year. It explores the legal duties that the Council must comply with and provides examples of how these have been fulfilled.
- 1.2 Specifically, the paper outlines the progress that the Council has made in delivering against its Equality Objectives and its Equality, Diversity and Inclusion Action Plan 2025/26.

## 2. Reason for Proposal and its benefits

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- 2.1 Under the Equality Act the Council is subject to the Public Sector Equality Duty which means that we need to give 'due regard' to equality. The General Duty requires us to:
  - Eliminate unlawful discrimination, harassment, victimisation, and other conduct prohibited by the Act.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not, and
  - Foster good relations between people who share a protected characteristic and people who do not.
- 2.2 Under our Public Sector Equality Duty, we must publish one or more equality objectives every four years. Following a consultation, we last set our equality objectives in May 2025.
- 2.3 The Inclusion Strategy aims to holistically bring together the Council's work on inclusion and its equality objectives into one overarching document. This supports the Council to meet its Public Sector Equality Duty and deliver against its Equality Objectives.

- 2.4 The Equality and Diversity Action Plan sets out how the Council will work towards its Equality Objectives and will continue to implement the recommendations from the Racism Review.

### 3. Recommendation(s) / Proposed Decision.

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- 3.1 Note the progress made in delivering the Equality and Diversity Action Plan 2025-2026.
- 3.2 Approve the refreshed Equality, Diversity and Inclusion Action Plan 2026-2027 as set out in Appendix 1 to the submitted report.

## Appendices

Appendix 1: Equality, Diversity and Inclusion Action Plan 2026-27

# 1. Supporting information

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1.1 In May 2025, the Council updated its equality objectives to meet its specific duties within the Equality Act. Progress against each of our equality objectives is set out below:

1. Ensure a wide range of voices are reached and heard in decision making, designing and delivering services.

As part of a programme of work, we undertook the following activities in 2025/26:

- Continued to support the Learning Disability Partnership and Autism Partnership recognising the important role that the Ambassadors play in shaping services in Adult Social Care and beyond.
- Engagement and communication colleagues joined Torbay Pride to celebrate the local LGBT+ community and gather community feedback.
- Raised awareness of our British Sign Language provision amongst colleagues which resulted in more people accessing British Sign Language interpretation via our supplier Sign Solutions.
- Joined partners to explore how we can make our beaches more accessible for people with disabilities. We are committed to continuing to explore how we can promote accessibility more broadly in Torbay.
- Continued to hold community engagement events across Torbay to better understand the needs of the local community.
- Continued to raise awareness of the importance of completing meaningful equality impact assessments amongst colleagues. This enables decision makers to fully understand the impact of decisions on different parts of the community.
- Worked with Devon County Council to tender a new interpretation and translation contract to make our services accessible for people with various communication needs. The new service will go live in Spring 2026 once our new provider has been confirmed.
- Continued to ask equality questions within our consultation surveys to find out if a proposed change to our policy or one of our services would affect a particular group of people.
- We continued to engage with partners working with different communities as part of the consultation on Local Government Reform.

2. Ensure that we embed inclusion into our procurement framework and clearly communicate our commitment towards inclusion with potential suppliers.

As part of a programme of work, we undertook the following activities in 2025/26:

- Following engagement with the Procurement Champions, we have developed procurement guidance to support colleagues in embedding equality, diversity and inclusion considerations within the procurement process.



### 3. Continue to implement the recommendations from the Torbay Racism Review Panel.

As part of a programme of work, we undertook the following activities in 2025/26:

- Setting up the Torbay Inclusion Partnership to strengthen our relationship with seldom heard groups including those from minoritised ethnic communities. The Partnership aims to create an additional forum for groups to help shape policy and service development at the Council.
- Continued to implement recommendations from the Review, including reviewing the workforce data that is currently collected and identifying what data is missing.

### 4. Support the diverse needs of our workforce. Our staff are one of our biggest assets and our employees come from a wide range of backgrounds with a variety of skills and knowledge. We are committed to supporting our staff and enabling them to provide the best possible service to our customers.

As part of a programme of work, we undertook the following activities in 2025/26:

- Continuing to celebrate equality, diversity and inclusion through marking a range of inclusion related dates to our staff throughout the year. Examples this year include Pride, Black History Month, International Women's Day, Learning Disability Week.
- Ensuring that policies and initiatives are in place so our staff can feel safe at work and carry out their duties without feeling bullied or discriminated against.
- Delivering equality, diversity and inclusion training courses to managers as part of the Managers Framework.
- Launched a new mandatory all staff equality, diversity and inclusion e-learning course.

1.4 We are proud of the steps that we have taken to promote inclusion. We are aware that further work is needed to mainstream inclusion across the Council and are fully committed to doing so. Our refreshed Equality and Diversity Action Plan for 2026/27 aims to support us to continue this work in a meaningful and impactful manner.

## 2. Options under consideration

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2.1 The options considered were:

- (i) To not progress with an annual Inclusion Update or publish a refreshed Equality, Diversity and Inclusion Action Plan for 2026/27.

2.2 This was not deemed to be a suitable option. The Council has a legal obligation to publish equality objectives. Under our Public Sector Equality Duty, it is important that we promote and fully embed inclusion. A strategic and joined-up approach will help us to achieve this.

### 3. Financial Opportunities and Implications

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3.1 No further funding is required at this stage.

### 4. Legal Implications

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4.1 None anticipated.

### 5. Engagement and Consultation

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5.1 Consultation and engagement did not inform the development of this paper.

### 6. Purchasing or Hiring of Goods and/or Services

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6.1 Not applicable within this proposal.

### 7. Tackling Climate Change

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7.1 No adverse impacts on climate change are anticipated.

### 8. Associated Risks

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8.1 There are no associated risks.

## 9. Equality Impacts - Identify the potential positive and negative impacts on specific groups

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
Age	<p>18 per cent of Torbay residents are under 18 years old.</p> <p>55 per cent of Torbay residents are aged between 18 to 64 years old.</p> <p>27 per cent of Torbay residents are aged 65 and older.</p>	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Carers	At the time of the 2021 census there were 14,900 unpaid carers in Torbay. 5,185 of these provided 50 hours or more of care.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Disability	In the 2021 Census, 23.8% of Torbay residents answered that their day-to-day activities were limited a little or a lot by a physical or mental health condition or illness.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Gender reassignment	In the 2021 Census, 0.4% of Torbay's community	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
	answered that their gender identity was not the same as their sex registered at birth. This proportion is similar to the Southwest and is lower than England.			
Marriage and civil partnership	Of those Torbay residents aged 16 and over at the time of 2021 Census, 44.2% of people were married or in a registered civil partnership.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Pregnancy and maternity	Over the period 2010 to 2021, the rate of live births (as a proportion of females aged 15 to 44) has been slightly but significantly higher in Torbay (average of 63.7 per 1,000) than England (60.2) and the South West (58.4). There has been a notable fall in the numbers of live births since the middle of the last decade across all geographical areas.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Race	In the 2021 Census, 96.1% of Torbay residents described their ethnicity as white. This is	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
	a higher proportion than the South West and England. Black, Asian and minority ethnic individuals are more likely to live in areas of Torbay classified as being amongst the 20% most deprived areas in England.			
Religion and belief	64.8% of Torbay residents who stated that they have a religion in the 2021 census.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Sex	51.3% of Torbay's population are female and 48.7% are male	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Sexual orientation	In the 2021 Census, 3.4% of those in Torbay aged over 16 identified their sexuality as either Lesbian, Gay, Bisexual or, used another term to describe their sexual orientation.	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Armed Forces Community	In 2021, 3.8% of residents in England reported that they had previously served in the UK armed forces. In Torbay,	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
	5.9 per cent of the population have previously served in the UK armed forces.			
<b>Additional considerations</b>				
Socio-economic impacts (Including impacts on child poverty and deprivation)		No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Public Health impacts (Including impacts on the general health of the population of Torbay)		No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Human Rights impacts		No adverse impacts are anticipated from this decision.	Not applicable	Not applicable
Child Friendly	Torbay Council is a Child Friendly Council and all staff and Councillors are Corporate Parents and have a responsibility towards cared-	No adverse impacts are anticipated from this decision.	Not applicable	Not applicable

Protected characteristics under the Equality Act and groups with increased vulnerability	Data and insight	Equality considerations (including any adverse impacts)	Mitigation activities	Responsible department and timeframe for implementing mitigation activities
	for and care experienced children and young people.			



## 10. Cumulative Council Impact

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10.1 None

## 11. Cumulative Community Impacts

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11.1 None



## Appendix 1: Equality, Diversity, and Inclusion Action Plan 2026 - 2027

The Council's Equality, Diversity, and Inclusion Action Plan has been developed to support the Council to deliver its Public Sector Equality Duties under the Equality Act.

The Plan will be updated annually to reflect changes within the system and, emerging issues. Progress will be monitored through an annual report alongside quarterly progress reports which will be shared with Directors.

The activity contained within this action plan aligns with the Equality Framework for Local Government (EFLG) which aims to support local authorities to meet their Public Sector Equality Duties. Activities within this action plan are grouped within those following EFLG thematic areas:

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- Understanding and Working with Communities
- Leadership and Organisational Commitment
- Responsive Services and Customer Care
- Diverse and Engaged Workforce

**Understanding and working with communities**

Understanding and working with communities focuses on five themes aim to promote positive relationships and ways of working with our communities and partners. They include:

- Collecting and sharing information
- Analysing and using data and information
- Effective community engagement
- Fostering good community relations
- Participation in public life

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No.	Outcome	Activity	Lead	Timeline
1.	A diverse range of voices are heard during engagement activity.	<ul style="list-style-type: none"> <li>• Review our current engagement practices to ensure as many different voices as possible are heard.</li> <li>• Promote and integrate the latest research and guidance on accessible communications and inclusive language into our engagement activities.</li> <li>• Continue to build relationships with key underrepresented groups.</li> </ul>	Policy, Performance and Engagement Team	September 2026

2.	We understand who communities are and have a greater awareness and understanding of the barriers facing different communities.	<ul style="list-style-type: none"> <li>• Publish information about the local community to meet our specific reporting requirements under our Public Sector Equality Duty.</li> <li>• Pull together data and insight on each of the protected characteristics to support decision making and help to aid colleagues in understanding the barriers that different groups of people face.</li> </ul>	Policy, Performance and Engagement Team	February 2026
3.	Awareness and understanding of hate crime and its impacts is increased.	<ul style="list-style-type: none"> <li>• Work with our partners to raise awareness of hate crime, its impacts and the support available for victims.</li> </ul>	Community Safety Partnership	Ongoing with quarterly progress update
4.	Ensure that older people age well and are physically, mentally and socially active and are respected for their skills and contributions.	<ul style="list-style-type: none"> <li>• Support the implementation of WHO Age Friendly Torbay status and select Age Friendly domains for focused work.</li> </ul>	Public Health	Ongoing

6.	There is a mechanism in place for different communities to share their views on consultations and equality impact assessments.	<ul style="list-style-type: none"> <li>Continue to support the Inclusion Partnership to enable different perspectives to help inform Council decision making. The Group includes representation across the protected characteristics.</li> </ul>	Policy, Performance and Engagement Team and Public Health	Ongoing with review at the end of 2026
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### Leadership and Organisational commitment

Understanding and working with communities focuses on four themes which recognise that strategic leadership – both political and managerial – is key to establishing a strong vision for equality and improving equality outcomes. The five themes include:

- Leadership Priorities and working in partnership
- Assessing equality impact in policy and decision making
- Equality objectives and annual reporting
- Performance monitoring and scrutiny

No.	Outcome	Activity	Lead	Timeline
6.	The approach to inclusion is mirrored by the Council's wholly owned companies.	<ul style="list-style-type: none"> <li>Work with relevant colleagues to ensure that the Council's approach to inclusion is mirrored by its wholly owned companies.</li> </ul>	Policy, Performance and Engagement Team and Human Resources	December 2026
7.	We robustly assess the impacts our decisions could have on different groups.	<ul style="list-style-type: none"> <li>Continue to complete Equality Impact Assessments (EIA) where appropriate.</li> <li>Colleagues are provided with EIA support and encouraged to support their peers when completing an EIA.</li> <li>Carry out an audit of equality impact assessments once a year to assess the quality and ensure that mitigation activities are being followed through and put in place.</li> </ul>	Policy, Performance and Engagement Team	December 2026
8.	We have a mechanism in place to gather feedback and build relationships with diverse communities.	<ul style="list-style-type: none"> <li>Work with our partners to contribute to developing a community partnership specifically for minoritised ethnic communities.</li> </ul>	Policy, Performance and Engagement Team	September 2026
9.	We identify trends to minimise negative experiences of our services.	<ul style="list-style-type: none"> <li>Monitor complaints quarterly to identify any trends from an inclusion perspective and take remedial action where appropriate.</li> </ul>	Information Governance	Ongoing with quarterly review



10.	We understand who is using our services.	<ul style="list-style-type: none"> <li>•</li> <li>• □</li> <li>• Conduct a data audit to identify which data is currently collected locally by services.</li> <li>• Compare the proportion of those from different communities using services to the demographics in the community.</li> <li>• Draft demographic monitoring form and guidance and raise awareness of it internally.</li> </ul>	Policy, Performance and Engagement Team	December 2026
11.	We encourage a wide range of people to stand as councillors.	<ul style="list-style-type: none"> <li>• Guided by the Local Government Association we share communications and hold an information session to raise awareness of the role of a councillor to increase the diversity of those standing for election.</li> </ul>	Governance Support Team	March 2026
Page 162	Our services are accessible to speakers of different languages.	<ul style="list-style-type: none"> <li>• Put in place a new contract for foreign language translation and interpretation and raise awareness of the contract internally and with partners.</li> </ul>	Policy, Performance and Engagement Team	March 2026

## Diverse and engaged workforce

Diverse and engaged workforce focuses on five themes with the aim to promote equality and foster inclusion within the workforce. They include:

- Workforce diversity
- Inclusive strategies and policies
- Collecting, analysing and publishing workforce data
- Learning and Development
- Health and wellbeing

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No.	Outcome	Activity	Lead	Timeline
14.	We understand who employees are.	<ul style="list-style-type: none"> <li>• Draft and publish the annual workforce report to enable us to understand our workforce demographics.</li> <li>• Draft and publish the annual gender pay gap report to enable us to understand our workforce demographics.</li> </ul>	Policy, Performance and Engagement Team and Human Resources	February 2026
15.	Equality is embedded within the service performance framework	<ul style="list-style-type: none"> <li>• All senior leaders within the Council have inclusion related performance objectives within their service plans and personal development plans.</li> </ul>	Policy, Performance and Engagement Team	April 2026

16.	Staff from different backgrounds and with different experiences are provided with opportunities to come together.	<ul style="list-style-type: none"> <li>Continue to support, resource and listen to the Staff Networks and identify what activity is required to further grow the networks.</li> </ul>	Policy, Performance and Engagement Team	Ongoing with review each quarter
18.	Managers are equipped with the skills to support their employees and deliver their services in an equitable manner.	<ul style="list-style-type: none"> <li>Review our inclusion related learning and development provision for managers.</li> <li>Deliver manager equality, diversity and inclusion training as part of the Manager's Framework.</li> </ul>	Policy, Performance and Engagement Team and Human Resources	September 2026
19.	There are clear learning and development opportunities around inclusion.	<ul style="list-style-type: none"> <li>Promote the new all-staff e-learning course and monitor completion rates.</li> <li>Continue to provide inclusion induction sessions.</li> </ul>	Policy, Performance and Engagement Team and Human Resources	December 2026
20.	There is a positive and inclusive organisational culture.	<ul style="list-style-type: none"> <li>Regularly monitor the organisational culture at Torbay by including a question about EDI within staff surveys and check ins.</li> </ul>	Human Resources	September 2026

21.	We understand who employees are.	<ul style="list-style-type: none"> <li>Run an internal campaign to encourage employees to update their sensitive information.</li> </ul>	Human Resources	March 2026
22.	The Council's recruitment process is inclusive.	<ul style="list-style-type: none"> <li>Refresh the Council's equality statement on the recruitment pages.</li> <li>Develop a recruitment comms plan to encourage applications from underrepresented groups.</li> <li>Update the Council's external recruitment webpages to support us to attract diverse talent to work at the Council.</li> </ul>	Human Resources	September 2026
23.	We retain a diverse range of talent, and we understand why people are leaving the organisation.	<ul style="list-style-type: none"> <li>Regularly review exit forms to identify if there are any equality trends emerging.</li> </ul>	Human Resources	Ongoing with review each quarter
24.	Ensure that all children are given the best start in life and families are supported.	<ul style="list-style-type: none"> <li>Explore how we can best support international Social Workers to help them to get the best outcomes for families and children in Torbay.</li> </ul>	Children's Services	Ongoing
25.	Staff are supported to continue to improve their cultural competence and confidence.	<ul style="list-style-type: none"> <li>Cultural Awareness training is offered.</li> <li>Guidance is provided on some cultural traditions and practices.</li> <li>Guidance and support is provided around engagement activities with different communities.</li> </ul>	Human Resources	June 2026

## Responsive services

Responsive services focus on themes which aim to ensure that the different needs of communities and individuals are met and that services are accessible. They include:

- Commissioning and procuring services
- Integration of equality objectives into service planning
- Service delivery

26. Page 166	Equality considerations are appropriately addressed within our procurement processes and contract management arrangements.	<ul style="list-style-type: none"> <li>• Develop and promote guidance for staff who are buying things so that we can be clear with our suppliers/ providers that we expect them to promote equality and inclusion and comply with the Equality Act.</li> </ul>	Procurement Team	September 2026
27.	Our website is accessible	<ul style="list-style-type: none"> <li>• Develop and deliver our Digital Accessibility Plan</li> </ul>	Policy, Performance and Engagement Team	Ongoing
28.	Our Adult Social Care	<ul style="list-style-type: none"> <li>• We deliver our Adult Social Care Equality, Diversity and Inclusion Action Plan.</li> </ul>	Adult Social Care	Ongoing

29.	There is greater awareness across the organisation of children's rights.	<ul style="list-style-type: none"> <li>We work towards achieving Child Friendly organisation and city status.</li> </ul>	Children's Services	Ongoing. Will be reported on through Child Report.
30.	Our events, meetings, information and communications are accessible.	<ul style="list-style-type: none"> <li>Review the information that is currently published about our events.</li> <li>Ensure that accessibility information is provided in advance of an event and during an event.</li> <li>Articulate clearly our expectations of suppliers around equality if they deliver events on Council premises.</li> </ul>	Events Team	September 2026
31.	Our services are accessible for people experiencing hearing loss or those who are Deaf.	<ul style="list-style-type: none"> <li>Ensure all relevant departments are aware of and understand the requirements of the British Sign Language (BSL) Act and have a consistent and clear approach to BSL provision within the Council.</li> </ul>	Policy, Performance and Engagement Team	Ongoing
32.	We aim to improve the accessibility of Council buildings.	<ul style="list-style-type: none"> <li>Draft an options paper to consider if an accessibility strategy would be viable for the Council.</li> </ul>	Policy, Performance and Engagement Team	September 2026

33.	Increase awareness of the Council's legal duty under the Armed Forces Act (2021).	<ul style="list-style-type: none"> <li>• Foster an increased awareness of the Armed Forces Duty and the Covenant through managers' briefings and internal comms.</li> <li>• Continue to support and promote awareness of the Armed Forces Community staff network.</li> </ul>	Corporate Services	Ongoing
33.	The Council is confident that its providers are sharing its commitments to inclusion and antiracist practice.	<ul style="list-style-type: none"> <li>• Develop a position statement for potential providers/ suppliers to communicate our expectations of them to promote equality and inclusion and comply with the Equality Act.</li> </ul>	Procurement Team	September 2026



## Liberal Democrat Group Notice of Motion

### Cabinet

16 December 2025

### Fair Prices for Memorial Benches

The current charges for memorial benches in Torbay are significantly higher than those in neighbouring authorities, with exclusive benches costing up to £12,000 for 25 years in premium locations.

With the current 5-year sponsorship model not reflecting the lasting nature of memorial benches, which families expect to endure for a meaningful period.

Neighbouring and national councils offer more affordable schemes without zoning distinctions:

- South Hams: £1,680 for 10 years (bench, plaque, and maintenance).
- Teignbridge: £1,795–£1,885 for installation and maintenance, with repainting every 4–6 years.
- Cornwall: £2,125 for 20 years (garden bench and plaque).
- Westminster City Council: £1,625 for 10 years in prime London locations.

By contrast, Torbay's current pricing of £8,000–£12,000 for 25 years depending on "Zone 1" or "Zone 2" is far above regional and national comparators and introduces an unnecessary two-tier system.

To ensure that memorial benches remain accessible to residents across Torbay. The Cabinet are requested to instruct the Director of Pride in Place:

- 1) to review the memorial bench policy and introduce a standard 15-year sponsorship model, with consultation at the end of the term for renewal or maintenance;
- 2) to abolish the current zoning system and adopt a single, fair pricing structure across Torbay, in line with neighbouring authorities;
- 3) that the Director of Finance be requested to set revised charges that are affordable and reasonable, while covering installation and maintenance costs.
  - Suggested benchmark: £2,200–£2,400 for a 15-year exclusive bench sponsorship (single rate across Torbay).
  - Shared plaques to be priced at £600–£650 per plaque.

Promoter Councillor Long  
Supporter Councillor Mandy Darling

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